



Council Chambers
520 N. Commercial Ave

October 19, 2020, 7:30 P.M.

Council Meeting will be broadcast on Facebook Live

PRESENT

Bryan Chapman, Mayor _____
Brenda DeHaven, City Council _____
Monty Leonard, City Council _____
Kirby Stucky, City Council _____
Randi Tolin, City Council _____
Carol Truesdell, City Council _____

Joseph Turner, City Administrator _____
Brad Jantz, City Attorney _____
Janise Enterkin, City Clerk _____

OTHERS PRESENT

1. _____
2. _____
3. _____
4. _____
5. _____

1. ADDITIONS/DELETIONS TO AGENDA

a. _____
b. _____

Motion by _____
Second by _____

2. PUBLIC FORUM

3. STAFF REPORTS

- a. Brad Jantz, City Attorney
- b. Joseph Turner, City Administrator
- c. Kermit McGinn, City Superintendent
- d. Brian Daily, Police Chief
- e. Zane Hansen, Fire Chief/Kevin Catlin, Asst. Fire Chief

4. CONSENT AGENDA:

- a. Minutes of **October 5, 2020**, Regular Meeting
- b. Approval of Payroll **October 2, 2020** amount **\$15,645.67**
- c. Approval of **General Disbursement Checks** amount **\$17,365.81**
- d. Approval of Contract with Busby Ford and Reimer Audit 2020.

Motion by _____
Second by _____

5. UNFINISHED BUSINESS

- a.
- b.
- c.

6. NEW BUSINESS

- a. Transportation Alternatives Program Agenda
- b. Health Insurance
- c.

7. OTHER BUSINESS

- a.
- b.
- c.

8. EXECUTIVE SESSION

a. Contract Negotiations

Sample Motion:

Motion to recess into executive session pursuant to the ATTORNEY-CLIENT PRIVELEGE-CONTRACT NEGOTIATIONS, K.S.A. 75-4319(b)(2), in order to consult with an attorney for the Governing Body which would be deemed privileged in the attorney-client relationship and to include the following persons: Governing Body, City Attorney and City Clerk with the open meeting to resume in the City Council chamber at _____(Time).

9. ADJOURN

Motion by _____
Second by _____

CITY ADMINISTRATOR'S REPORT

To: Honorable Mayor and City Council

From: Joseph Turner, City Administrator

Re: City Administrator Report for October 19th Regular City Council Meeting

Date: October 16, 2020

Below is a brief rundown of some issues that have arisen over the last couple of weeks.

Street Improvements & Repairs

I have been in contact with numerous vendors and individuals discussing the condition of our streets and putting forth a plan to tackle our issues. Before the end of the year we will begin crack sealing a significant portion of the roads in our community. I am also looking at potentially completing some concrete valley gutter replacements at the intersection of Commercial and 1st and Harrison and 1st.

Industrial Park

I have been in communication with Central National Bank, city attorney Brad Jantz and prospective buyers of the bio-diesel plant over the last several weeks to discuss the various issues. I expect significant movement in the near future and we will discuss an aspect of it during closed session.

Police Department

In July I requested \$35,000 in CARES Act direct aid funding to renovate the old police department building so that we would have more space and separation between employees and to also relocate municipal court. We were initially denied the funds. However, the county recently notified us that these funds would now be available. We are grateful and excited for this funding.

The public works department has already begun demolition work. Only work completed by 12/30 will be reimbursed with these funds so it is important that we move with urgency.

Although Chief Daily tested negative for COVID, he has been working a modified work schedule to minimize interaction with staff under guidance by the Harvey County Health Department. He returns to a normal working schedule on Oct. 19.

Code Enforcement

The 513 Commercial building was recently inspected. Once a formal inspection report is submitted, we will communicate the needed repairs to the owner.

The 519 Commercial building is still a work in process. I have had lengthy discussions with the owners, attorneys, and other interested parties that have clouded the title and prevented the transfer of the property. Although this has been a laborious and frustrating process, I am cautiously optimistic that we are moving towards a resolution on this matter after speaking with all parties involved.

Municipal Court

The combination of Chief Daily's proactive approach to police work and my proactive approach to code enforcement, our municipal court has been much more active as of late. City staff and city attorney Brad Jantz have met and discussed ways to streamline our court process and make it more efficient in handling our cases. I am happy with the progress we are making in this area.

Planning Commission & Zoning Board

The planning commission and the zoning board continue to meet with consultants to update zoning requirements and regulations. It appears that the public hearing will be conducted in December and be sent to the Council sometime in January for your review and approval.

ATT Cell Tower

Location acquisition representatives for ATT appear to have identified and settled on a privately owned parcel along Washington south of the wastewater plant. I would expect this process which include public notification to be finalized around the beginning of the year.

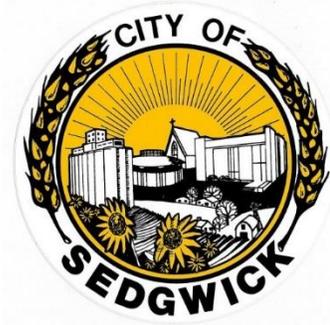
COVID/CARES Act Projects

- Mobile Computer Terminals for police department vehicles have been purchased
- We took delivery of laptops for City Hall staff
- Submitted a purchase order for Council Chambers audio/visual system upgrades
- Ordered industrial washing machine for cleaning fire department gear

Redbarn Farms

Submitted final petition costs for review to bond counsel and am awaiting approval. Goal is to have these final costs for the official special assessments on the agenda for the November 2 meeting.

To: Honorable Mayor & City Council
From: Joseph Turner, City Administrator
Date: October 16, 2020
Re: 2019 Q3 Reports



Below you will find narratives summarizing activities for each department for the 2020 3rd Quarter along with statistical data tables in the addendum.

ADMINISTRATION

Administration has been primarily consumed by budget and COVID/CARES Act related matters for this quarter, including staffing challenges due to employee quarantines. We have aggressively minimized spending and reduced expenses as we navigate the pandemic and the potential uncertainty it may bring to revenue receipts. Although revenues, especially sales tax, have been much better than anticipated (see tables in addendum), I still have some concerns about how fallout from the national shutdown will impact us in the future as unemployment benefits and other stimulus fade away.

I have been working closely with Chief Brian Daily since his arrival in June and am excited about the direction our police department is heading. Additionally, I have spent significant time on industrial park related issues, CARES Act expenditures, the Redbarn Farms development, fire and EMS items, code enforcement and downtown corridor rehabilitation, and grant projects.

City Clerk Janise Enterkin has worked on annual budget related state and local requirements for the City and the Hillside Cemetery District and state mandated quarterly reports. Additionally, there has been significant time spent on human resources matters given the recent turnover and transition in the police department, on-boarding of a new public works employee, and the upcoming retirement of librarian Cathy Medlin.

Deputy City Clerk Amanda Mabry has been spearheading efforts to update our zoning regulations and been intimately involved in the discussions pertaining to the ATT cell tower process with their representatives. We have also had quite a few building permits pulled this year for which she serves as the primary point of contact and handles most of these responsibilities.

Court Clerk Shelia Agee continues to wear many hats. She has seen her duties and time spent on court related matters increase this quarter due to the proactive work of Chief Brian Daily,

especially on warrants and code enforcement. And she continues to play an integral role on budget related matters.

Notable Highlights:

- Redbarn Farms project management
- Industrial Park special assessments, tax incentive review, and bio-plant discussions
- Harvey County completed cape seal project on Madison Ave.
- Received \$50,000 in bike/pedestrian grant funding from Blue Cross Blue Shield
- Approved for more than \$100,000 in COVID/CARES Act funding
- Retention dam inspection completed
- Museum and depot rain gutters installed
- Granted property tax exemptions on recreation center and 503 Commercial

FIRE DEPARTMENT

The fire department's current roster of 18 active members responded to fifty-eight calls for service in Q3. Due to the COVID-19, the department ceased in-person training between March and May. Since then the department has had twelve in-person trainings. Trainings have included annual hose testing and pump training on both engines. They have also gone over the pre-connected hose loads that were changed, to improve hose line deployment times and allow them to get water on the fire faster.

Chief Zane Hansen and I have had many lengthy discussions about our fire/EMS capabilities and what steps we can take to improve our first response system. We are working on improving the level of service we can provide to Sedgwick residents. Additionally, we have worked closely on efforts to purchase a used fire engine for the department.

POLICE DEPARTMENT

Chief Daily has been a phenomenal addition to the department and in the short time he has been here we are already seeing significant dividends. He has fully bought into my vision and demand that we must cultivate a results-oriented work environment. He has been incredibly proactive in his approach to each workday. He is completely revamping the culture of the department, updating and improving internal processes and procedures, and bringing a much-needed level of professionalism and accountability to the department.

Vehicles

During the reporting period the police department dropped to a single operating vehicle. That was due to a previously inoperable vehicle due to catastrophic engine failure, and the loss of another due to a traffic collision. Three additional vehicles were secured to replace the two lost

vehicles. A 2013 Explorer was purchased from Andover PD for \$1. A 2012 Dodge Charger was purchased from Maize PD for \$4000. And a 2007 Crown Victoria was donated by KLETC. All PD vehicles were rebranded and are uniformly marked.

Intoxilyzer 9000

City acquired a free Intoxilyzer 9000 from KDHE.

Tasers

During this reporting period a Taser was purchased to offer less-lethal force options to the officers. Additionally, we anticipate receiving additional donated units sufficient to provide every officer with a unit, along with multiple spares from a larger agency.

MCT (Mobile Computer Terminals)

The Police Department received CARES Act funding to purchase multiple car-based computer platforms for the three marked police vehicles. These computers are currently online and functioning requiring only additional software to be installed in our vehicles. That installation is scheduled as of this time.

Body Cameras

The Police Department purchased three body cameras prior to my arrival. We have since been able to acquire additional donated units that now allow for the issuance of individual body cameras and increase camera utilization.

Vehicle Unlocks

The Police Department has started offering a vehicle unlock service for residents who may have accidentally locked their keys in a vehicle. The total expenditure in equipment necessary to perform this function was less than \$100, with the typical cost to a citizen who paid for these services prior to offering being \$50-100 per incident. We hope to continue offering expanded services to this community.

Personnel

During the reporting period two officers resigned. One full-time officer accepted an opportunity from another law enforcement agency. One part-time officer resigned but remains a full-time LEO at another agency.

Two additional part-time officers have been hired. Lee Nygaard is a part-time officer but working 40-hours per week to cover the vacancy created by the departure of Sgt. Matt Schiffel. Blake Nichols previously worked for Wichita PD, is serving full-time with the City of Eastborough. He resides within the City of Sedgwick.

PUBLIC WORKS

Brian Barratti joined the City of Sedgwick as its newest full-time employee in the third quarter and Superintendent Kermit McGinn has reported good things about his addition to their team. The department has been catching up on the workload after being short a man for several months. Notable accomplishments include:

- Completed 217 works orders, including 11 water leaks/repairs
- Maintaining and winterizing the pool
- Mowing ponds and retention dam
- Connecting museum to city's water supply system
- Completing a water and sewer extension for new housing start on Hoover
- Installing a culvert
- Installing a water shut-off valve at the fire station
- Painting parking stalls and crosswalks throughout town
- Site prep work for the Redbarn Farms project
- WWTF painting and sealing of cracks in concrete
- Assorted vehicle maintenance and repairs

Sedgwick 2020 Expenses vs. Spending Authority

	Q1 Totals	Q1 Util. %	Q2 Totals	Q2 Util. %	Jul	Aug	Sep	Q3 Totals	Q3 Util. %	Total Current Expenses	2020 Budget Authority	Balance Remaining	EOY Projected Expenditures	EOY Projected Balance
ADMIN 01-01														
SALARIES	\$ 37,601.50	27%	\$ 41,958.29	57%	\$ 13,178.10	\$ 12,016.76	\$ 11,856.20	\$ 37,051.06	83%	\$ 116,610.85	\$ 140,000.00	\$ 23,389.15	\$ 155,481.13	\$ (15,481.13)
CONTRACTUALS	\$ 31,438.89	42%	\$ 17,214.97	65%	\$ 1,786.13	\$ 4,436.07	\$ 2,284.79	\$ 8,506.99	76%	\$ 57,160.85	\$ 75,000.00	\$ 17,839.15	\$ 76,214.46	\$ (1,214.46)
COMMODITIES	\$ 1,229.96	7%	\$ 465.33	9%	\$ 618.21	\$ 659.58	\$ 182.66	\$ 1,460.45	18%	\$ 3,155.74	\$ 17,929.00	\$ 14,773.26	\$ 4,207.65	\$ 13,721.35
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 30,000.00	\$ 10,000.00
EMS 01-02														
CONTRACTUALS	\$ 75,000.00	50%	\$ -	50%	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	100%	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -
POLICE 01-03														
SALARIES	\$ 24,696.45	21%	\$ 29,847.43	46%	\$ 9,137.81	\$ 9,854.98	\$ 9,267.25	\$ 28,260.04	70%	\$ 82,803.92	\$ 119,000.00	\$ 36,196.08	\$ 110,405.23	\$ 8,594.77
CONTRACTUALS	\$ 3,605.74	24%	\$ 8,763.41	82%	\$ 574.26	\$ 656.39	\$ 632.26	\$ 1,862.91	95%	\$ 14,232.06	\$ 15,000.00	\$ 767.94	\$ 18,976.08	\$ (3,976.08)
COMMODITIES	\$ 2,984.17	12%	\$ 2,246.08	21%	\$ 2,172.30	\$ 1,535.03	\$ 1,640.72	\$ 5,348.05	42%	\$ 10,578.30	\$ 25,000.00	\$ 14,421.70	\$ 14,104.40	\$ 10,895.60
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	20%	\$ 4,000.00	\$ 20,000.00	\$ 16,000.00	\$ 10,000.00	\$ 10,000.00
FIRE 01-04														
SALARIES	\$ 3,500.00	18%	\$ 2,580.00	30%	\$ 1,510.00	\$ 1,460.00	\$ 1,240.00	\$ 4,210.00	51%	\$ 10,290.00	\$ 20,000.00	\$ 9,710.00	\$ 13,720.00	\$ 6,280.00
CONTRACTUALS	\$ 2,903.43	15%	\$ 5,265.06	43%	\$ 488.43	\$ 295.96	\$ 283.55	\$ 1,067.94	49%	\$ 9,236.43	\$ 19,000.00	\$ 9,763.57	\$ 12,315.24	\$ 6,684.76
COMMODITIES	\$ 7,071.99	28%	\$ 204.74	29%	\$ 800.00	\$ 625.44	\$ 2,514.05	\$ 3,939.49	45%	\$ 11,216.22	\$ 25,000.00	\$ 13,783.78	\$ 14,954.96	\$ 10,045.04
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
MUNI COURT 01-05														
SALARIES	\$ 5,505.75	11%	\$ 5,412.00	21%	\$ 1,332.00	\$ 1,332.00	\$ 1,332.00	\$ 3,996.00	29%	\$ 14,913.75	\$ 52,000.00	\$ 37,086.25	\$ 19,885.00	\$ 32,115.00
CONTRACTUALS	\$ 2,136.36	33%	\$ 1,474.13	56%	\$ 1,348.46	\$ 922.35	\$ 852.46	\$ 3,123.27	104%	\$ 6,733.76	\$ 6,500.00	\$ (233.76)	\$ 8,978.35	\$ (2,478.35)
COMMODITIES	\$ 155.82	6%	\$ 111.17	11%	\$ 47.15	\$ 28.24	\$ 213.03	\$ 288.42	22%	\$ 555.41	\$ 2,500.00	\$ 1,944.59	\$ 740.55	\$ 1,759.45
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
POOL 01-06														
SALARIES	\$ -	0%	\$ 6,587.21	24%	\$ 9,747.27	\$ 6,223.97	\$ -	\$ 15,971.24	81%	\$ 22,558.45	\$ 28,000.00	\$ 5,441.55	\$ 22,558.45	\$ 5,441.55
CONTRACTUALS	\$ 1,214.83	8%	\$ 3,308.07	30%	\$ 1,100.44	\$ 866.66	\$ 342.71	\$ 2,309.81	46%	\$ 6,832.71	\$ 15,000.00	\$ 8,167.29	\$ 7,100.00	\$ 7,900.00
COMMODITIES	\$ 28.49	0%	\$ 7,268.19	49%	\$ 3,808.53	\$ 2,153.41	\$ 40.05	\$ 6,001.99	89%	\$ 13,298.67	\$ 15,000.00	\$ 1,701.33	\$ 13,298.67	\$ 1,701.33
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
COMMUNITY REL. 01-07														
CONTRACTUALS	\$ 6,500.00	54%	\$ 3,000.00	79%	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 3,000.00	104%	\$ 12,500.00	\$ 12,000.00	\$ (500.00)	\$ 18,000.00	\$ (6,000.00)

Sedgwick 2020 Expenses vs. Spending Authority

	Q1 Totals	Q1 Util. %	Q2 Totals	Q2 Util. %	Jul	Aug	Sep	Q3 Totals	Q3 Util. %	Total Current Expenses	2020 Budget Authority	Balance Remaining	EOY Projected Expenditures	EOY Projected Balance
PARKS 01-08														
SALARIES	\$ 824.18	13%	\$ 782.76	25%	\$ 225.36	\$ 257.36	\$ 289.36	\$ 772.08	37%	\$ 2,379.02	\$ 6,500.00	\$ 4,120.98	\$ 3,172.03	\$ 3,327.97
CONTRACTUALS	\$ 133.85	3%	\$ 4,427.82	91%	\$ 47.02	\$ 125.91	\$ 79.78	\$ 252.71	96%	\$ 4,814.38	\$ 5,000.00	\$ 185.62	\$ 6,419.17	\$ (1,419.17)
COMMODITIES	\$ 533.96	18%	\$ 322.69	29%	\$ 125.77	\$ 39.34	\$ 36.49	\$ 201.60	35%	\$ 1,058.25	\$ 3,000.00	\$ 1,941.75	\$ 1,411.00	\$ 1,589.00
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
STREETS 01-10														
SALARIES	\$ 4,945.08	35%	\$ 6,134.78	79%	\$ 2,327.16	\$ 2,278.66	\$ 1,736.16	\$ 6,341.98	124%	\$ 17,421.84	\$ 14,000.00	\$ (3,421.84)	\$ 23,229.12	\$ (9,229.12)
CONTRACTUALS	\$ 6,450.21	17%	\$ 12,903.19	51%	\$ 2,076.96	\$ 2,518.35	\$ 2,077.54	\$ 6,672.85	69%	\$ 26,026.25	\$ 37,900.00	\$ 11,873.75	\$ 34,701.67	\$ 3,198.33
COMMODITIES	\$ 3,610.42	8%	\$ 11,405.26	34%	\$ 1,433.78	\$ 2,238.06	\$ 351.08	\$ 4,022.92	44%	\$ 19,038.60	\$ 43,600.00	\$ 24,561.40	\$ 25,384.80	\$ 18,215.20
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
MAINTENANCE 01-11														
SALARIES	\$ 6,769.35	19%	\$ 6,163.87	37%	\$ 1,802.89	\$ 2,017.71	\$ 2,619.04	\$ 6,439.64	55%	\$ 19,372.86	\$ 35,000.00	\$ 15,627.14	\$ 25,830.48	\$ 9,169.52
CONTRACTUALS	\$ 681.54	14%	\$ 431.22	22%	\$ 110.28	\$ 263.49	\$ 108.64	\$ 482.41	32%	\$ 1,595.17	\$ 5,000.00	\$ 3,404.83	\$ 2,126.89	\$ 2,873.11
COMMODITIES	\$ 778.38	3%	\$ 1,902.17	11%	\$ 278.01	\$ 299.84	\$ 187.63	\$ 765.48	14%	\$ 3,446.03	\$ 25,000.00	\$ 21,553.97	\$ 4,594.71	\$ 20,405.29
CAPITAL OUTLAY	\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
EMP. BENEFITS 03-00														
FICA/KPERS/HEALTH	\$ 46,330.68	22%	\$ 44,080.13	43%	\$ 15,761.27	\$ 14,525.71	\$ 14,923.68	\$ 45,210.66	64%	\$ 135,621.47	\$ 210,450.00	\$ 74,828.53	\$ 180,828.63	\$ 29,621.37
HRA	\$ 2,981.03	7%	\$ 3,996.78	17%	\$ 1,035.87	\$ 9,590.02	\$ 285.50	\$ 10,911.39	45%	\$ 17,889.20	\$ 40,000.00	Max Exposure		
											\$ 24,000.00	60% Util.		
SPECIAL STREETS 08-00														
SALARIES	\$ -		\$ -					\$ -				\$ -	\$ -	\$ -
CONTRACTUALS	\$ -	0%	\$ 27,006.15	27%	\$ -	\$ 25,024.50	\$ -	\$ 25,024.50	52%	\$ 52,030.65	\$ 100,000.00	\$ 47,969.35	\$ 69,374.20	\$ 30,625.80
COMMODITIES	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -		\$ -	\$ -	\$ -
SPECIAL PARKS 09-00														
SALARIES	\$ -		\$ -					\$ -		\$ -		\$ -	\$ -	\$ -
CONTRACTUALS	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
COMMODITIES	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 33,000.00	\$ 33,000.00	\$ -	\$ 33,000.00
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00

Sedgwick 2020 Expenses vs. Spending Authority

	Q1 Totals	Q1 Util. %	Q2 Totals	Q2 Util. %	Jul	Aug	Sep	Q3 Totals	Q3 Util. %	Total Current Expenses	2020 Budget Authority	Balance Remaining	EOY Projected Expenditures	EOY Projected Balance
WATER 10-00														
SALARIES	\$ 15,257.48	25%	\$ 14,874.39	49%	\$ 4,467.41	\$ 4,732.38	\$ 4,952.99	\$ 14,152.78	71%	\$ 44,284.65	\$ 62,000.00	\$ 17,715.35	\$ 59,046.20	\$ 2,953.80
CONTRACTUALS	\$ 24,684.05	10%	\$ 38,742.02	25%	\$ 15,729.25	\$ 14,207.64	\$ 10,312.24	\$ 40,249.13	41%	\$ 103,675.20	\$ 255,000.00	\$ 151,324.80	\$ 138,233.60	\$ 116,766.40
COMMODITIES	\$ 1,759.99	2%	\$ 12,134.76	15%	\$ 1,429.52	\$ 1,158.04	\$ 294.45	\$ 2,882.01	19%	\$ 16,776.76	\$ 90,000.00	\$ 73,223.24	\$ 22,369.01	\$ 67,630.99
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
DEBT SERVICE	\$ 30,816.80	#DIV/0!	\$ -	#DIV/0!	\$ 12,503.92	\$ -	\$ -	\$ 12,503.92	#DIV/0!	\$ 43,320.72	\$ -	\$ (43,320.72)	\$ 43,320.72	\$ (43,320.72)
TRANSFERS	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%		\$ 65,000.00	\$ 65,000.00		
REFUSE 12-00														
SALARIES	\$ 205.92	10%	\$ 240.24	22%	\$ 68.64	\$ 68.64	\$ 68.64	\$ 205.92	33%	\$ 652.08	\$ 2,000.00	\$ 1,347.92	\$ 869.44	\$ 1,130.56
CONTRACTUALS	\$ 13,529.54	17%	\$ 20,907.52	43%	\$ 6,712.65	\$ 6,768.08	\$ 7,187.40	\$ 20,668.13	69%	\$ 55,105.19	\$ 80,000.00	\$ 24,894.81	\$ 73,473.59	\$ 6,526.41
COMMODITIES	\$ 516.64	26%	\$ 18.11	27%	\$ 309.70	\$ 217.06	\$ 5.91	\$ 532.67	53%	\$ 1,067.42	\$ 2,000.00	\$ 932.58	\$ 1,423.23	\$ 576.77
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%		\$ 5,000.00	\$ 5,000.00		
SEWER 13-00														
SALARIES	\$ 13,107.80	33%	\$ 12,230.68	63%	\$ 3,639.71	\$ 3,616.06	\$ 4,993.14	\$ 12,248.91	94%	\$ 37,587.39	\$ 40,000.00	\$ 2,412.61	\$ 50,116.52	\$ (10,116.52)
CONTRACTUALS	\$ 17,301.71	22%	\$ 26,030.09	54%	\$ 7,289.13	\$ 4,285.37	\$ 9,056.18	\$ 20,630.68	80%	\$ 63,962.48	\$ 80,000.00	\$ 16,037.52	\$ 85,283.31	\$ (5,283.31)
COMMODITIES	\$ 3,111.95	5%	\$ 7,928.99	18%	\$ 1,157.92	\$ 304.71	\$ 684.37	\$ 2,147.00	22%	\$ 13,187.94	\$ 60,000.00	\$ 46,812.06	\$ 17,583.92	\$ 42,416.08
CAPITAL OUTLAY	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
TRANSFERS	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ 70,000.00	\$ 70,000.00		

- Notes:
1. In 2020, we changed how employee salaries were allocated to each department to get a better representation of costs
 2. Admin salaries are high because most of city attorney compensation is included in this number instead of municipal court
 3. Admin capital outlay will have \$30,000 payment for city hall building in Q4
 4. Fire department may have \$25,000 expense if offer on fire engine is accepted
 5. Court salaries are lower due to city attorney note above, savings from new judge appointment. And contractals increased because judge is on contract and no longer treated as an employee
 6. Community relations Q4 includes \$2,500 contribution to historical society
 7. Parks - trying to save as much as possible to pay for stormshelter/bathroom federal grant match
 8. Streets and Maintenance departments cancel out on salaries. Streets has about 35K for concrete valley gutters and misc. road repairs/expense. Maint. has about 35K for building repairs
 9. Employee benefits has a balance of \$29K but that does not include current HRA expenses of 18K. On pace to be just below 60% utilization rate.
 10. Special streets has another 28K tax payment for industrial park special assessments and \$50K earmarked toward crack sealing.
 11. Special Parks is 100% committed to park bathroom/stormshelter.
 12. Water Dept. has spending authority of \$477K even though it has never generated more than 400K in annual revenue. 43K in debt service was not factored into 2020 budget last year. Budget has 65K transfer.
 13. Refuse transfer is slated for roads.
 14. Wastewater has a \$70K transfer in the budget plus unused capital outlay.

SEDGWICK SALES & COMPENSATING USE TAX COLLECTIONS (2019)													
TAX SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
State Sales Tax (HC)	\$11,105.82	\$11,951.52	\$ 9,720.90	\$ 9,941.71	\$11,497.23	\$10,390.76	\$11,489.97	\$10,757.61	\$12,170.92	\$10,743.51	\$10,956.00	\$10,784.57	\$ 131,510.52
Compensating Use Tax (HC)	\$ 2,170.09	\$ 2,504.34	\$ 2,073.03	\$ 2,189.85	\$ 2,241.77	\$ 2,017.92	\$ 2,360.77	\$ 1,971.40	\$ 2,245.22	\$ 2,246.93	\$ 2,347.79	\$ 2,221.43	\$ 26,590.54
State Sales Tax (SC)	\$ 2,932.88	\$ 3,317.20	\$ 2,546.72	\$ 2,659.96	\$ 3,172.61	\$ 2,764.23	\$ 3,039.23	\$ 2,986.16	\$ 3,337.54	\$ 3,005.04	\$ 3,047.56	\$ 3,013.02	\$ 35,822.15
Compensating Use Tax (SC)	\$ 504.30	\$ 442.97	\$ 384.40	\$ 398.52	\$ 430.20	\$ 347.09	\$ 428.94	\$ 367.90	\$ 388.25	\$ 422.77	\$ 427.49	\$ 422.08	\$ 4,964.91
Countywide Sales Tax (HC)	\$11,792.16	\$12,408.49	\$10,056.57	\$10,215.27	\$12,104.31	\$10,947.52	\$11,976.24	\$11,379.02	\$13,278.57	\$11,282.49	\$11,449.21	\$11,359.70	\$ 138,249.55
TOTAL	\$28,505.25	\$30,624.52	\$24,781.62	\$25,405.31	\$29,446.12	\$26,467.52	\$29,295.15	\$27,462.09	\$31,420.50	\$27,700.74	\$28,228.05	\$27,800.80	\$ 337,137.67

SEDGWICK SALES & COMPENSATING USE TAX COLLECTIONS (2020)													
TAX SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
State Sales Tax (HC)	\$10,637.45	\$13,927.16	\$10,959.60	\$10,115.24	\$11,772.24	\$11,419.91	\$12,107.04	\$12,981.93	\$12,162.25	\$ -	\$ -	\$ -	\$ 106,082.82
Compensating Use Tax (HC)	\$ 2,266.26	\$ 2,852.92	\$ 2,229.46	\$ 2,051.72	\$ 2,056.00	\$ 1,907.37	\$ 2,554.74	\$ 2,941.97	\$ 2,520.58	\$ -	\$ -	\$ -	\$ 21,381.02
State Sales Tax (SC)	\$ 3,031.85	\$ 3,615.49	\$ 2,914.00	\$ 2,895.87	\$ 3,027.46	\$ 2,970.06	\$ 3,250.75	\$ 3,529.90	\$ 3,129.87	\$ -	\$ -	\$ -	\$ 28,365.25
Compensating Use Tax (SC)	\$ 440.63	\$ 561.44	\$ 471.46	\$ 395.57	\$ 433.02	\$ 490.84	\$ 459.49	\$ 557.85	\$ 439.03	\$ -	\$ -	\$ -	\$ 4,249.33
Countywide Sales Tax (HC)	\$10,246.64	\$13,163.57	\$10,364.01	\$ 9,560.85	\$10,866.29	\$10,472.00	\$11,521.29	\$12,504.18	\$11,529.62	\$ -	\$ -	\$ -	\$ 100,228.45
TOTAL	\$26,622.83	\$34,120.58	\$26,938.53	\$25,019.25	\$28,155.01	\$27,260.18	\$29,893.31	\$32,515.83	\$29,781.35	\$ -	\$ -	\$ -	\$ 260,306.87
Monthly YoY Change (\$)	(\$1,882.42)	\$3,496.06	\$2,156.91	(\$386.06)	(\$1,291.11)	\$792.66	\$598.16	\$5,053.74	(\$1,639.15)				
Monthly YoY Change (%)	-6.60%	11.42%	8.70%	-1.52%	-4.38%	2.99%	2.04%	18.40%	-5.22%				

SEDGWICK SALES & COMPENSATING USE TAX COLLECTIONS (2020)													
TAX SOURCE	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
1/2 Cent Special Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ 294.19	\$12,610.98	\$15,008.04	\$14,238.72	\$12,641.30	\$ -	\$ -	\$ -	\$ 54,793.23

HARVEY COUNTY SALES TAX COLLECTION (2020)													
SECOND CENT TAX	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
2019	\$408,645	\$440,297	\$358,120	\$366,254	\$423,560	\$382,798	\$423,293	\$395,832	\$460,270	\$401,139	\$409,073	\$402,673	\$4,871,954
2020	\$382,587	\$487,672	\$383,956	\$354,201	\$402,564	\$387,980	\$426,830	\$462,452	\$426,409				\$3,714,651
Monthly YoY Change (%)	-6.38%	10.76%	7.21%	-3.29%	-4.96%	1.35%	0.84%	16.83%	-7.36%				

BUILDING PERMITS (2020)													
Type	Q1			Q2			Q3			Q4			Yearly
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Totals
Residential	3	6	3	9	8	13	5	5	5				57
Commercial	0	1	0	0	0	0	0	0	0				1
Industrial	0	0	0	0	0	0	0	1	0				1
Extensions	0	0	0	0	1	0	0	2	0				3
TOTALS	3	7	3	9	9	13	5	8	5	0	0	0	62

PERMIT FEES (2020)										
Type	Q1			Q2			Q3			Yearly
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Totals
Residential	\$ 75.00	\$ 150.00	\$ 75.00	\$ 840.10	\$ 540.00	\$ 593.25	\$ 100.00	\$ 823.60	\$ 173.00	\$ 3,369.95
Commercial	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00
Industrial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ 25.00
TOTALS	\$ 75.00	\$ 175.00	\$ 75.00	\$ 840.10	\$ 540.00	\$ 593.25	\$ 100.00	\$ 848.60	\$ 173.00	\$ 3,419.95

INSPECTION FEES (2020)										
Type	Q1			Q2			Q3			Yearly
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Totals
Residential	\$ 150.00	\$ 150.00	\$ 150.00	\$ 400.00	\$ 175.00	\$ 425.00	\$ 100.00	\$ 440.00	\$ 150.00	\$ 2,140.00
Commercial	\$ -	\$ 150.00	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 150.00
Industrial	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 50.00	\$ -	\$ 50.00
TOTALS	\$ 150.00	\$ 300.00	\$ 150.00	\$ 400.00	\$ 175.00	\$ 425.00	\$ 100.00	\$ 490.00	\$ 150.00	\$ 2,340.00

IMPROVEMENT VALUATIONS (2020)										
Type	Q1			Q2			Q3			Yearly
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Totals
Residential	\$25,700.00	\$ 11,396.15	\$7,235.00	\$220,564.36	\$43,145.00	\$27,235.71	\$11,100.00	\$15,950.00	\$16,147.00	\$378,473.22
Commercial	\$ -	\$150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$150,000.00
Industrial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00
TOTALS	\$25,700.00	\$161,396.15	\$7,235.00	\$220,564.36	\$43,145.00	\$27,235.71	\$11,100.00	\$18,350.00	\$16,147.00	\$530,873.22

MUNICIPAL COURT CASE BREAKDOWN (2020)

Court Stats	Q1			Q2			Q3		
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep
	Total Cases	133	135	122	120	123	122	131	144
Active Pay Plans	23	21	17	16	16	18	22	24	28
Cases still in Process (no disposition)	19	20	11	9	12	16	39	48	38
Cases Def skipped out	82	82	83	83	84	75	62	64	63
Current Active Diversions	9	12	11	12	11	13	8	8	9
New Diversions	5	1	0	0	0	1	5	1	0
Active Probations	9	5	5	5	4	4	4	2	2
DL Suspensions	46	46	46	46	46	41	39	37	36
Warrants Served	0	0	0	0	0	9	9	3	2
Active Warrants	42	42	42	42	42	33	26	26	28

MUNICIPAL COURT REVENUES (2020)

Revenue Source	Q1			Q2			Q3			Yearly
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Totals
Court Fees (sent to state)	\$ 281.50	\$ 366.00	\$ 489.00	\$ 60.50	\$ 33.50	\$ 530.00	\$ 587.00	\$ 409.00	\$ 410.50	\$ 3,167.00
Court Costs (retained)	\$ 678.50	\$ 859.00	\$ 783.00	\$ 114.50	\$ 61.50	\$ 623.00	\$ 849.50	\$ 871.00	\$ 1,039.00	\$ 5,879.00
Fines	\$ 822.00	\$ 1,148.00	\$ 1,123.00	\$ 334.00	\$ 328.00	\$ 1,696.00	\$ 2,405.00	\$ 1,371.00	\$ 1,547.00	\$ 10,774.00
Diversion Other (Misdemeanor)	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
Diversion Traffic	\$ 225.00	\$ 75.00	\$ 19.00	\$ 56.00	\$ -	\$ 150.00	\$ 225.00	\$ 150.00	\$ -	\$ 900.00
Diversion App	\$ 100.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ 125.00	\$ 25.00	\$ 50.00	\$ -	\$ 350.00
Jail Fee Rec'd from Defendant	\$ -	\$ -	\$ 405.00	\$ -	\$ 25.00	\$ 70.00	\$ 106.00	\$ 50.00	\$ 125.00	\$ 781.00
Other Court Fees (retained)	\$ 123.00	\$ 267.00	\$ 1,505.81	\$ 50.00	\$ 50.00	\$ 595.00	\$ 754.35	\$ 270.00	\$ 269.50	\$ 3,884.66
TOTALS	\$ 2,230.00	\$ 2,915.00	\$ 4,349.81	\$ 615.00	\$ 523.00	\$ 3,789.00	\$ 4,951.85	\$ 3,171.00	\$ 3,391.00	\$ 25,935.66

MUNICIPAL COURT ACCOUNTS RECEIVABLE REPORT (2020)

	Q1	Q2	Q3
Outstanding Balance	\$ 50,528.71	\$ 47,592.21	\$ 51,492.86
Seen but not paid (def skipped after court)			\$ 30,247.16
Payment Plans			\$ 7,358.50
Court in Process			\$ 6,129.89
Skipped, not seen, not paid			\$ 7,757.31

POLICE DEPARTMENT

CALLS FOR SERVICE		REPORTS TAKEN	
	Q3		Q3
911 Disconnect	2	Animal Calls	1
Animal Control Call	6	Assist Outside Agencies	7
Assist Outside Agency	5	Child Abuse	1
Burglary In Progress	1	Child in Need of Care	1
Child In Need Of Care	8	Disorderly Conduct	1
Code Black	2	Domestic Disturbance	1
Criminal Damage	2	Drug Offenses	4
Disturbance	7	Harassment	1
Domestic Disturbance	4	Miscellaneous Reports	8
Drug Illegal Drug Activity	1	Protection from Abuse Violations	1
Fire Alarm	1	Recovered Stolen Vehicle	2
Followup	27	Runaway	1
Harassment	1	Shootings	1
Hit & Run Accident	1	Thefts	4
Information/Misc Report	34	Traffic Arrests	7
Injury Accident	3	Trespass	3
Larceny/Theft	3	Unattended Deaths	2
Medical	8	Warrants Arrests	7
Paper Service	3	Totals	53
Parking Complaint	2		
PFA Violation	1	MOTORIST ASSISTS	
Prisoner Transport / Court	1		Q3
Property Lost/Found	4	Keys locked in vehicle	3
Reckless Driving	3		
Shooting	1	TRAFFIC CITATIONS	
Shots Fired	2		Q3
Special Assignment	15	Citations	44
Stolen Vehicle	3	Offenses	57
Suspicious Activity	15		
Threats	1	CODE ENFORCEMENT	
Traffic Stop	119		Q3
Unconscious Subject	4	Cases	67
Welfare Check	4	Notice to Abate Letters	66
Totals	294	Citations Issued	7

FIRE DEPARTMENT					
	2019	2020			
	Q4	Q1	Q2	Q3	Q4
Rural Structure Fire	1	0	0	0	
City Structure Fire	1	0	0	0	
Mutual Aid Response	1	7	1	5	
Controlled Burn	1	0	0	0	
Illegal Burn	1	0	0	0	
Vehicle Fires	0	1	0	1	
Assisted a Citizen	0	3	6	0	
Fire Alarm	6	0	0	6	
Gas Smell/Leak	3	1	0	0	
Assist EMS/LEO*	4	14	31	42	
Motor Vehicle Accident	2	1	6	2	
Misc	0	1	1	0	
Special Assignment	2	1	0	2	
Wildland/Vegetation Fire	6	1	1	0	
Calls for Service	28	30	46	58	
*Call volume numbers reflect change in how system tracked calls.					
*Call volume did not spike upward due to increased calls					

PUBLIC WORKS	
Work Orders	Q3
Misc work orders-others	14
Misc work orders-water	22
Meter Leak Checks	77
Turned off/on for no payment	64
Meter turn on/off-New &-closed acct	36
Bulk water meter	4
Totals	217

METERED WATER ACCOUNTS (2020)

	Q1			Q2			Q3		
Type	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep
Residential	585	583	580	581	581	584	585	585	582
Commercial	30	29	29	30	31	31	31	31	31
Free	11	11	11	11	11	11	11	12	12
Industrial	20	20	20	21	21	21	21	21	21
TOTALS	646	643	640	643	644	647	648	649	646

METER TURN-OFFS (2020)

	Q1			Q2			Q3		
Type	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep
Residential	9	14	14	0	0	20	8	13	12
Commercial	0	0	0	0	0	0	0	1	0
Free	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	1	1
TOTALS	9	14	14	0	0	20	8	15	13

WATER USAGE (2020)

	Q1			Q2			Q3		
Type	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep
Residential	2,553	2,270	2,146	2,603	2,572	3,676	3,272	3,065	3,288
Commercial	124	158	138	59	101	141	159	210	221
Free	35	75	35	53	51	449	342	250	71
Industrial	57	69	80	185	200	360	352	120	132
TOTALS	2,769	2,572	2,399	2,900	2,924	4,626	4,125	3,645	3,712

UTILITIES ACCOUNTS RECEIVABLE REPORT (2020)

Collection Bureau of Kansas (CBK)		Q3	Kansas Setoff Program		Q3
Outstanding Balance		\$ 18,855.47	Outstanding Balance		\$ 9,270.08
Collected from CBK for payment		\$ 1,314.17	Collected from Setoff		\$ 132.58
Delinquent balances sent to CBK		\$ 722.22	Delinquent balances sent to Setoff		\$ -
New accounts sent to CBK		3	Number of accounts in Setoff		48

CITY OF SEDGWICK
MONTHLY CASH SUMMARY REPORT
JULY 2020 - AUGUST 2020

FUND	7/31/2020 BALANCE	RECEIPTS /TRANSFERS	EXPENDITURES	8/30/2020 BALANCE
General	\$ 250,431.97	\$ 44,568.99	\$ 55,584.02	\$ 239,416.94
Employee Benefits	\$ 105,753.23	\$ 850.47	\$ 14,525.71	\$ 92,077.99
Library	\$ 38,121.32	\$ -	\$ -	\$ 38,121.32
Bond & Interest	\$ 191,482.13	\$ -	\$ 407,963.51	\$ (216,481.38)
Special Street Fund	\$ 117,453.76	\$ 14,238.72	\$ 25,024.50	\$ 106,667.98
Special Parks & Rec	\$ 41,719.47	\$ -	\$ -	\$ 41,719.47
Water Utility	\$ 358,046.80	\$ 37,180.16	\$ 20,098.06	\$ 375,128.90
Refuse Utility	\$ 78,172.11	\$ 9,944.32	\$ 7,053.78	\$ 81,062.65
Sewer Utility	\$ 436,228.30	\$ 23,489.93	\$ 8,206.14	\$ 451,512.09
Capital Equipment	\$ 23,331.46	\$ -	\$ -	\$ 23,331.46
Capital Improvement	\$ 737.47	\$ -	\$ -	\$ 737.47
Water Reserve	\$ 21,499.37	\$ -	\$ -	\$ 21,499.37
CIB Capital Improvement	\$ 498.60	\$ -	\$ -	\$ 498.60
Capital Projects	\$ 23,983.90	\$ -	\$ -	\$ 23,983.90
Capital Operating Reserve	\$ 480.17	\$ -	\$ -	\$ 480.17
Street Outlay Reserve	\$ 4,421.00	\$ -	\$ -	\$ 4,421.00
Ambulance Capital Reserve	\$ 3,029.89	\$ -	\$ -	\$ 3,029.89
Parks Capital Reserve	\$ 26,134.04	\$ -	\$ -	\$ 26,134.04
Water Capital Outlay	\$ 11,858.99	\$ -	\$ -	\$ 11,858.99
Wastewater Capital Outlay	\$ 7,779.59	\$ -	\$ -	\$ 7,779.59
East Park Pond Project	\$ 5,306.69	\$ 0.67	\$ -	\$ 5,307.36
HRA Sweep Acct	\$ 1,000.04	\$ 9,602.02	\$ 9,602.02	\$ 1,000.04
CASH BALANCE	\$ 1,747,470.30	\$ 139,875.28	\$ 548,057.74	\$ 1,339,287.84
LEGACY BANK CHECKING	\$ 68,997.13			
LEGACY BANK SAVINGS	\$ 1,261,522.07			
HRA CHECKING	\$ 1,000.04			
HIKE N BIKE	\$ 5,307.36			
PETTY CASH	\$ 350.00			
	\$ 1,337,176.60			
Outstanding Checks	\$ 2,111.24			
TOTAL CASH	\$ 1,339,287.84			

LIABILITIES AND OBLIGATIONS

TOTAL BOND INDEBTEDNESS	\$ 2,659,343.60
NEWTON MEDICAL CENTER - CITY HALL	\$ 30,000.00
<u>State Revolving Loan</u>	
Public Water Supply, Maturity 9/1/2020 (PWWS #17)	\$ 11,403.49
Total Liabilities and Obligations	\$ 2,700,747.09

CITY CLERK

CITY OF SEDGWICK
MONTHLY CASH SUMMARY REPORT
AUGUST 2020 - SEPT 2020

FUND	8/31/2020 BALANCE	RECEIPTS /TRANSFERS	EXPENDITURES	9/30/2020 BALANCE
General	\$ 239,416.94	\$ 102,638.91	\$ 116,308.06	\$ 225,747.79
Employee Benefits	\$ 92,077.99	\$ 8,111.99	\$ 14,923.68	\$ 85,266.30
Library	\$ 38,121.32	\$ 3,113.39	\$ (1,152.00)	\$ 42,386.71
Bond & Interest	\$ (216,481.38)	\$ 12,489.49	\$ -	\$ (203,991.89)
Special Street Fund	\$ 106,667.98	\$ 13,122.59	\$ -	\$ 119,790.57
Special Parks & Rec	\$ 41,719.47	\$ 578.31	\$ -	\$ 42,297.78
Water Utility	\$ 375,128.90	\$ 35,952.99	\$ 15,801.82	\$ 395,280.07
Refuse Utility	\$ 81,062.65	\$ 10,330.32	\$ 7,342.56	\$ 84,050.41
Sewer Utility	\$ 451,512.09	\$ 24,223.16	\$ 14,431.23	\$ 461,304.02
Capital Equipment	\$ 23,331.46	\$ 6,557.50	\$ 4,000.00	\$ 25,888.96
Capital Improvement	\$ 737.47	\$ -	\$ 18,647.00	\$ (17,909.53)
Water Reserve	\$ 21,499.37	\$ -	\$ -	\$ 21,499.37
CIB Capital Improvement	\$ 498.60	\$ -	\$ -	\$ 498.60
Capital Projects	\$ 23,983.90	\$ -	\$ -	\$ 23,983.90
Capital Operating Reserve	\$ 480.17	\$ -	\$ -	\$ 480.17
Capital Outlay-RedBarn Farm	\$ -	\$ 69,697.00	\$ 69,697.00	\$ -
Street Outlay Reserve	\$ 4,421.00	\$ -	\$ -	\$ 4,421.00
Ambulance Capital Reserve	\$ 3,029.89	\$ -	\$ -	\$ 3,029.89
Parks Capital Reserve	\$ 26,134.04	\$ -	\$ -	\$ 26,134.04
Water Capital Oulay	\$ 11,858.99	\$ -	\$ -	\$ 11,858.99
Wastewater Capital Outlay	\$ 7,779.59	\$ -	\$ -	\$ 7,779.59
East Park Pond Project	\$ 5,307.36	\$ 0.65	\$ -	\$ 5,308.01
HRA Sweep Acct	\$ 1,000.04	\$ 179.42	\$ 179.42	\$ 1,000.04
CASH BALANCE	\$ 1,339,287.84	\$ 286,995.72	\$ 260,178.77	\$ 1,366,104.79
LEGACY BANK CHECKING	\$ 110,225.82			
LEGACY BANK SAVINGS	\$ 1,249,956.15			
HRA CHECKING	\$ 1,000.04			
HIKE N BIKE	\$ 5,308.01			
PETTY CASH	\$ 350.00			
	\$ 1,366,840.02			
Outstanding Checks	\$ (735.23)			
TOTAL CASH	\$ 1,366,104.79			

LIABILITIES AND OBLIGATIONS

TOTAL BOND INDEBTEDNESS	\$ 2,659,343.60
NEWTON MEDICAL CENTER - CITY HALL	\$ 30,000.00
<u>State Revolving Loan</u>	
Public Water Supply, Maturity 9/1/2020 (PWWS #17)	\$ 11,403.49
Total Liabilities and Obligations	\$ 2,700,747.09


 CITY CLERK

BUDGET REPORT 2020
YTD

01 01 00 0000	GEN FUND-ADMINISTRATION	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD EXPENSES	BUDGET REMAINDER
01 01 00 6000	PERSONNEL SALARIES - STAFF	\$ 132,500.00	\$ 36,951.50	\$ 40,905.33	\$ 37,051.06	\$ -	\$ 114,907.89	\$ 17,592.11
01 01 00 6001	PERSONNEL SALARIES - OTHER	\$ 3,000.00	\$ 1,710.00	\$ 360.00	\$ (2,070.00)	\$ -	\$ -	\$ 3,000.00
01 01 00 6002	PERSONNEL SALARIES-MAYOR & COUNCIL	\$ 4,500.00	\$ 650.00	\$ 1,075.00	\$ -	\$ -	\$ 1,725.00	\$ 2,775.00
01 01 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-ADMIN	\$ 7,500.00	\$ 13,700.00	\$ 717.25	\$ 1,605.75	\$ -	\$ 16,023.00	\$ (8,523.00)
01 01 60 6180	CONTRACTUAL UTILITIES	\$ 7,500.00	\$ 2,213.36	\$ 1,750.86	\$ 2,546.09	\$ -	\$ 6,510.31	\$ 989.69
01 01 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-ADMIN	\$ 8,000.00	\$ 3,058.93	\$ 4,467.38	\$ 2,170.53	\$ -	\$ 9,696.84	\$ (1,696.84)
01 01 60 6210	CONTRACTUAL FEES/FINANCIAL- ADMIN	\$ -	\$ 55.00	\$ 76.70	\$ 35.00	\$ -	\$ 166.70	\$ (166.70)
01 01 60 6220	CONTRACTUAL AUDITING-ACCOUNTING-BUDGET SERVICES	\$ 9,000.00	\$ 9,125.00	\$ -	\$ 109.38	\$ -	\$ 9,234.38	\$ (234.38)
01 01 60 6230	CONTRACTUAL BUILDNG INSPECTIONS	\$ 7,500.00	\$ 250.00	\$ 450.00	\$ 850.00	\$ -	\$ 1,550.00	\$ 5,950.00
01 01 60 6250	CONTRACTUAL INSURANCE-ADMIN	\$ 10,000.00	\$ 323.00	\$ 8,548.00	\$ 100.00	\$ -	\$ 8,971.00	\$ 1,029.00
01 01 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL-ADMIN	\$ 16,000.00	\$ 360.56	\$ 1,247.12	\$ 1,113.16	\$ -	\$ 2,720.84	\$ 13,279.16
01 01 60 6240	CONTRACTUAL EQUIPMENT RENTALS/LEASES-ADMIN	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
01 01 60 6700	CONTRACTUAL MEMBERSHIP/DUES/SUBSCRIPTIONS/LICENSES-ADMIN	\$ 2,500.00	\$ 1,417.56	\$ 25.00	\$ -	\$ -	\$ 1,442.56	\$ 1,057.44
01 01 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES	\$ 2,500.00	\$ 735.00	\$ -	\$ -	\$ -	\$ 735.00	\$ 1,765.00
01 01 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING	\$ 2,500.00	\$ 363.67	\$ 181.78	\$ 12.16	\$ -	\$ 557.61	\$ 1,942.39
01 01 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-ADMIN	\$ 4,129.00	\$ 725.03	\$ 392.76	\$ 1,259.02	\$ -	\$ 2,376.81	\$ 1,752.19
01 01 70 7020	COMMODITIES POSTAGE-ADMIN	\$ 2,800.00	\$ -	\$ 0.60	\$ 0.15	\$ -	\$ 0.75	\$ 2,799.25
01 01 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDING & GROUNDS-ADMIN	\$ 2,000.00	\$ 209.16	\$ 71.97	\$ 111.75	\$ -	\$ 392.88	\$ 1,607.12
01 01 70 7220	COMMODITIES CHEMICALS & PESTICIDES-ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 01 70 7250	COMMODITIES UNIFORMS & PPE-ADMIN	\$ 1,000.00	\$ -	\$ -	\$ 41.78	\$ -	\$ 41.78	\$ 958.22
01 01 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT-ADMIN	\$ 8,000.00	\$ 317.67	\$ -	\$ 47.75	\$ -	\$ 365.42	\$ 7,634.58
01 01 00 8400	CAPITAL CAPITAL OUTLAY	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
TOTALS		\$ 272,929.00	\$ 72,165.44	\$ 60,269.75	\$ 44,983.58	\$ -	\$ 177,418.77	\$ 95,510.23

BALANCE REMAINING

2020 SALARY	\$ 140,000.00	YTD \$ 116,632.89	\$ 23,367.11
2020 CONTRACTUAL	\$ 75,000.00	YTD \$ 57,608.24	\$ 17,391.76
2020 COMMODITIES	\$ 17,929.00	YTD \$ 3,177.64	\$ 14,751.36
2020 CAPITAL	\$ 40,000.00	YTD \$ -	\$ 40,000.00
TOTALS	\$ 272,929.00	YTD \$ 177,418.77	\$ 95,510.23

01 02 00 0000	GEN FUND-AMBULANCE DEPT	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 02 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL-AMBULANCE	\$ 150,000.00	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ 150,000.00	\$ -
BUDGET TOTALS		\$ 150,000.00						
TOTALS			\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ 150,000.00	\$ -

BALANCE REMAINING

SALARY	\$ -	YTD \$ -	\$ -
CONTRACTUAL	\$ 150,000.00	YTD \$ 150,000.00	\$ -
COMMODITIES	\$ -	YTD \$ -	\$ -
CAPITAL	\$ -	YTD \$ -	\$ -
TOTALS	\$ 150,000.00	YTD \$ 150,000.00	\$ -

BUDGET REPORT 2020
YTD

01 03 00 0000	GEN FUND-POLICE DEPT	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 03 00 4306	DIVERSION FEES(REV ACCT)							
01 03 00 6000	PERSONNEL SALARIES-POLICE	\$ 119,000.00	\$ 24,696.45	\$ 29,847.43	\$ 28,260.04	\$ -	\$ 82,803.92	\$ 36,196.08
01 03 00 6001	PERSONNEL SALARIES-OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 03 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-POLICE	\$ 500.00	\$ -	\$ 163.75	\$ 18.75	\$ -	\$ 182.50	\$ 317.50
01 03 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES-POLICE	\$ 2,000.00	\$ 458.01	\$ 1,117.93	\$ -	\$ -	\$ 1,575.94	\$ 424.06
01 03 60 6180	CONTRACTUAL UTILITES-POLICE	\$ 2,000.00	\$ 906.16	\$ 789.44	\$ 894.30	\$ -	\$ 2,589.90	\$ (589.90)
01 03 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-POLICE	\$ 2,000.00	\$ 910.44	\$ 770.55	\$ 742.44	\$ -	\$ 2,423.43	\$ (423.43)
01 03 60 6250	CONTRACTUAL INSURANCE-POLICE	\$ 5,000.00	\$ -	\$ 5,513.00	\$ -	\$ -	\$ 5,513.00	\$ (513.00)
01 03 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL-POLICE	\$ 1,000.00	\$ 5.04	\$ 285.60	\$ 139.57	\$ -	\$ 430.21	\$ 569.79
01 03 60 6700	CONTRACTUAL MEMBERSHIPS/DUES/SUBSCRIPTIONS/LICENSES-POLIC	\$ 1,000.00	\$ 1,100.00	\$ -	\$ -	\$ -	\$ 1,100.00	\$ (100.00)
01 03 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES-POLICE	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
01 03 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING-POLICE	\$ 500.00	\$ -	\$ 20.27	\$ 32.77	\$ -	\$ 53.04	\$ 446.96
01 03 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-POLICE	\$ 2,500.00	\$ 118.43	\$ 676.10	\$ 441.12	\$ -	\$ 1,235.65	\$ 1,264.35
01 03 70 7020	COMMODITIES POSTAGE-POLICE	\$ 200.00	\$ -	\$ -	\$ 3.30	\$ -	\$ 3.30	\$ 196.70
01 03 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDING & GROUNDS-POLICE	\$ 1,000.00	\$ 84.24	\$ 27.03	\$ 12.72	\$ -	\$ 123.99	\$ 876.01
01 03 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY-POLICE	\$ -	\$ -	\$ 50.91	\$ -	\$ -	\$ 50.91	\$ (50.91)
01 03 70 7120	COMMODITIES PARTS/SUPPLIES-VEHICLES-POLICE	\$ 3,000.00	\$ 1,049.47	\$ -	\$ 1,872.02	\$ -	\$ 2,921.49	\$ 78.51
01 03 70 7130	COMMODITIES PARTS/SUPPLIES-OTHER/INFRASTRUCTURE/UTILITES	\$ 3,000.00	\$ 433.33	\$ -	\$ 24.58	\$ -	\$ 457.91	\$ 2,542.09
01 03 70 7210	COMMODITIES FUEL & LUBRICANTS-POLICE	\$ 1,500.00	\$ 1,055.07	\$ 1,177.16	\$ 2,004.33	\$ -	\$ 4,236.56	\$ (2,736.56)
01 03 70 7250	COMMODITIES UNIFORMS & PPE-POLICE	\$ 7,800.00	\$ 91.49	\$ 314.88	\$ 178.80	\$ -	\$ 585.17	\$ 7,214.83
01 03 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT-POLICE	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
01 03 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-POLICE	\$ 3,000.00	\$ 152.14	\$ -	\$ 1,436.08	\$ -	\$ 1,588.22	\$ 1,411.78
01 03 00 8409	CAPITAL CAPITAL OUTLAY	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
BUDGET TOTALS		\$ 179,000.00	\$ 31,060.27	\$ 40,754.05	\$ 36,060.82	\$ -	\$ 107,875.14	\$ 71,124.86
TOTAL			\$ 31,060.27	\$ 40,754.05	\$ 36,060.82	\$ -	\$ 107,875.14	\$ 71,124.86

			BALANCE REMAINING	
SALARY	\$ 119,000.00	YTD \$ 82,803.92	\$ 36,196.08	
CONTRACTUAL	\$ 15,000.00	YTD \$ 13,868.02	\$ 1,131.98	
COMMODITIES	\$ 25,000.00	YTD \$ 11,203.20	\$ 13,796.80	
CAPITAL	\$ 20,000.00	YTD \$ -	\$ 20,000.00	
	\$ 179,000.00	YTD \$ 107,875.14	\$ 71,124.86	

BUDGET REPORT 2020
YTD

01 04 00 0000	GEN FUND-FIRE DEPT	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 04 00 6000	PERSONNEL SALARIES-FIRE	\$ 19,500.00	\$ 3,500.00	\$ 2,580.00	\$ 4,230.00	\$ -	\$ 10,310.00	\$ 9,190.00
01 04 00 6001	PERSONNEL SALARIES-OTHER	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
01 04 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-FIRE	\$ 3,000.00	\$ -	\$ 175.00	\$ 15.00	\$ -	\$ 190.00	\$ 2,810.00
01 04 60 6110	CONTRACTUAL MAINT/REPAIR-EQUIPMENT & MACHINERY-FIRE	\$ 1,200.00	\$ 156.00	\$ -	\$ -	\$ -	\$ 156.00	\$ 1,044.00
01 04 60 6180	CONTRACTUAL UTILITES	\$ 4,500.00	\$ 1,803.93	\$ 1,012.06	\$ 725.53	\$ -	\$ 3,541.52	\$ 958.48
01 04 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT	\$ 4,000.00	\$ 189.50	\$ 60.00	\$ 60.00	\$ -	\$ 309.50	\$ 3,690.50
01 04 60 6250	CONTRACTUAL INSURANCE-FIRE	\$ 5,500.00	\$ -	\$ 4,018.00	\$ -	\$ -	\$ 4,018.00	\$ 1,482.00
01 04 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL	\$ -	\$ 160.00	\$ -	\$ -	\$ -	\$ 160.00	\$ (160.00)
01 04 60 6700	CONTRACTUAL ASSOC MEMBERSHIPS/DUES/SUBSCRIPTIONS/LICENSE:	\$ 500.00	\$ 400.00	\$ -	\$ -	\$ -	\$ 400.00	\$ 100.00
01 04 60 6710	CONTRACTUAL TRAINING/METINGS/CONFERENCES-FIRE	\$ 200.00	\$ 194.00	\$ -	\$ 20.00	\$ -	\$ 214.00	\$ (14.00)
01 04 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING-FIRE	\$ 100.00	\$ -	\$ -	\$ 247.41	\$ -	\$ 247.41	\$ (147.41)
01 04 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-FIRE	\$ 1,000.00	\$ 12.17	\$ 11.00	\$ -	\$ -	\$ 23.17	\$ 976.83
01 04 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDING & GROUNDS-FIRE	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
01 04 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY-FIRE	\$ -	\$ 627.32	\$ -	\$ 91.84	\$ -	\$ 719.16	\$ (719.16)
01 04 70 7210	COMMODITIES FUEL & LUBRICANTS-FIRE	\$ 3,000.00	\$ 79.07	\$ 163.75	\$ 182.65	\$ -	\$ 425.47	\$ 2,574.53
01 04 70 7220	COMMODITIES CHEMICALS & PESTICIDES-FIRE	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
01 04 70 7250	COMMODITIES UNIFORMS & PPE-FIRE	\$ 6,000.00	\$ 5,691.60	\$ -	\$ 365.00	\$ -	\$ 6,056.60	\$ (56.60)
01 04 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT-FIRE	\$ 5,000.00	\$ 661.83	\$ 29.99	\$ -	\$ -	\$ 691.82	\$ 4,308.18
01 04 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-FIRE	\$ 5,000.00	\$ -	\$ -	\$ 3,300.00	\$ -	\$ 3,300.00	\$ 1,700.00
01 04 00 8400	CAPITAL TRANSFER CAPITAL OUTLAY-FIRE	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
BUDGET TOTALS		\$ 74,000.00	\$ 13,475.42	\$ 8,049.80	\$ 9,237.43	\$ -	\$ 30,762.65	\$ 43,237.35
TOTALS								
		BALANCE REMAINING						
SALARY	\$ 20,000.00	YTD \$ 10,310.00	\$ 9,690.00					
CONTRACTUAL	\$ 19,000.00	YTD \$ 9,236.43	\$ 9,763.57					
COMMODITIES	\$ 25,000.00	YTD \$ 11,216.22	\$ 13,783.78					
CAPITAL	\$ 10,000.00	YTD \$ -	\$ 10,000.00					
	\$ 74,000.00	YTD \$ 30,762.65	\$ 43,237.35					

BUDGET REPORT 2020
YTD

01 05 00 0000	GEN FUND-LEGAL	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 05 00 6000	PERSONNEL SALARIES-LEGAL	\$ 52,000.00	\$ 5,505.75	\$ 5,412.00	\$ 3,996.00	\$ -	\$ 14,913.75	\$ 37,086.25
01 05 60 6180	CONTRACTUAL UTILITIES-LEGAL	\$ 1,000.00	\$ 172.95	\$ 174.72	\$ 176.04	\$ -	\$ 523.71	\$ 476.29
01 05 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT	\$ 2,000.00	\$ 1,113.91	\$ 309.53	\$ 392.53	\$ -	\$ 1,815.97	\$ 184.03
01 05 60 6250	CONTRACTUAL INSURANCE-LEGAL	\$ 300.00	\$ -	\$ 217.00	\$ -	\$ -	\$ 217.00	\$ 83.00
01 05 62:6533	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL-LEGAL	\$ 1,000.00	\$ (35.00)	\$ -	\$ -	\$ -	\$ (35.00)	\$ 1,035.00
01 05 60 6300	CONTRACTUAL APPOINTED ATTORNEY FEES-LEGAL	\$ 600.00	\$ 75.00	\$ -	\$ 600.00	\$ -	\$ 675.00	\$ (75.00)
01 05 60 6310	CONTRACTUAL COURT FEES-LEGAL	\$ 600.00	\$ 664.50	\$ 686.50	\$ 1,664.50	\$ -	\$ 3,015.50	\$ (2,415.50)
01 05 60 6320	CONTRACTUAL JAIL & CONFINEMENT FEES-LEGAL	\$ 1,000.00	\$ -	\$ -	\$ 290.20	\$ -	\$ 290.20	\$ 709.80
01 05 60 6330	CONTRACTUAL BOND PAYMENTS RETURNED-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 05 60 6340	CONTRACTUAL PAYMENT OF RESTITUTION FEES-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 05 60 6700	CONTRACTUAL MEMBERSHIP/DUES/SUBSCRIPTIONS/LICENSES-LEGAL	\$ -	\$ 110.00	\$ -	\$ -	\$ -	\$ 110.00	\$ (110.00)
01 05 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 05 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING-LEGAL	\$ -	\$ -	\$ 30.13	\$ -	\$ -	\$ 30.13	\$ (30.13)
01 05 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-LEGAL	\$ 2,500.00	\$ 155.82	\$ 111.17	\$ 288.42	\$ -	\$ 555.41	\$ 1,944.59
01 05 00 8400	CAPITAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BUDGET TOTALS		\$ 61,000.00	\$ 7,762.93	\$ 6,941.05	\$ 7,407.69	\$ -	\$ 22,111.67	\$ 38,888.33
TOTALS								
				BALANCE REMAINING				
	SALARY	\$ 52,000.00	YTD \$ 14,913.75	\$ 37,086.25				
	CONTRACTUAL	\$ 6,500.00	YTD \$ 6,642.51	\$ (142.51)				
	COMMODITIES	\$ 2,500.00	YTD \$ 555.41	\$ 1,944.59				
	CAPITAL	\$ -	YTD \$ -	\$ -				
	\$ 61,000.00	YTD \$ 22,111.67	\$ 38,888.33					

BUDGET REPORT 2020
YTD

01 06 00 0000	GEN FUND-SWIM POOL	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 06 00 6000	PERSONNEL SALARIES-POOL	\$ 28,000.00	\$ -	\$ 6,980.96	\$ 15,971.24	\$ -	\$ 22,952.20	\$ 5,047.80
01 06 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-POOL	\$ 1,000.00	\$ -				\$ -	\$ 1,000.00
01 06 60 6110	CONTRACTUAL MAINT/REPAIR-EQUIPMENT & MACHINERY-POOL	\$ 3,500.00	\$ -				\$ -	\$ 3,500.00
01 06 60 6180	CONTRACTUAL UTILITES-POOL	\$ 3,000.00	\$ 509.76	\$ 952.07	\$ 2,149.81		\$ 3,611.64	\$ (611.64)
01 06 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-POOL	\$ 4,000.00	\$ 129.50				\$ 129.50	\$ 3,870.50
01 06 60 6250	CONTRACTUAL INSURANCE-POOL	\$ 3,000.00	\$ -	\$ 2,356.00			\$ 2,356.00	\$ 644.00
01 06 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL SERVICES-POO	\$ 1,500.00	\$ -		\$ 160.00		\$ 160.00	\$ 1,340.00
01 06 60 6700	CONTRACTUAL ASSOC MEMBERSHIPS/DUES/SUBSCRIPTIONS/LICENSE:	\$ 1,000.00	\$ -				\$ -	\$ 1,000.00
01 06 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES-POOL	\$ 1,000.00	\$ 600.00				\$ 600.00	\$ 400.00
01 06 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING-POOL	\$ -	\$ 14.60				\$ 14.60	\$ (14.60)
01 06 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-POOL	\$ 500.00	\$ -		\$ 129.46		\$ 129.46	\$ 370.54
01 06 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY	\$ -	\$ -	\$ 1,204.86			\$ 1,204.86	\$ (1,204.86)
01 06 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDNGS & GROUNDS-POOL	\$ 1,000.00	\$ 28.49	\$ 1,940.85	\$ 4.07	\$ -	\$ 1,973.41	\$ (973.41)
01 06 70 7220	COMMODITIES CHEMICALS & PESTICIDES-POOL	\$ 4,000.00	\$ -	\$ 2,609.44	\$ 3,142.18	\$ -	\$ 5,751.62	\$ (1,751.62)
01 06 70 7240	COMMODITIES CONCESSIONS	\$ 4,000.00	\$ -	\$ 416.56	\$ 2,467.56	\$ -	\$ 2,884.12	\$ 1,115.88
01 06 70 7250	COMMODITIES UNIFORMS & PPE-POOL	\$ 2,000.00	\$ -		\$ 258.72		\$ 258.72	\$ 1,741.28
01 06 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-POOL	\$ 500.00	\$ -	\$ 1,096.48	\$ -		\$ 1,096.48	\$ (596.48)
	BUDGET TOTAL	\$ 58,000.00						
	TOTALS		\$ 1,282.35	\$ 17,557.22	\$ 24,283.04	\$ -	\$ 43,122.61	\$ 14,877.39
				BALANCE REMAINING				
	SALARY	\$ 28,000.00	YTD \$ 22,952.20	\$ 5,047.80				
	CONTRACTUAL	\$ 15,000.00	YTD \$ 6,871.74	\$ 8,128.26				
	COMMODITIES	\$ 15,000.00	YTD \$ 13,298.67	\$ 1,701.33				
	CAPITAL	\$ -	YTD \$ -	\$ -				
		\$ 58,000.00	YTD \$ 43,122.61	\$ 14,877.39				

BUDGET REPORT 2020
YTD

01 07 00 0000	GEN FUND-COMMUNITY SERVICE	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 07 60 6400	CONTRACTUAL DONATIONS	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ (3,500.00)
01 07 60 6410	CONTRACTUAL HARVEY CO EDC	\$ 12,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 9,000.00	\$ 3,000.00
BUDGET TOTAL		\$ 12,000.00	\$ 6,500.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 12,500.00	\$ (500.00)

		BALANCE REMAINING	
CONTRACTUAL	\$ 12,000.00	YTD \$ 12,500.00	\$ (500.00)
COMMODITIES	\$ -	YTD \$ -	\$ -
CAPITAL	\$ -	YTD \$ -	\$ -
\$ 12,000.00	YTD \$ 12,500.00	\$ (500.00)	

01 08 00 0000	GEN FUND-PARKS	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 08 00 6000	PERSONNEL SALARIES-PARKS	\$ 6,500.00	\$ 824.18	\$ 782.76	\$ 676.08	\$ -	\$ 2,283.02	\$ 4,216.98
01 08 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-PARKS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
01 08 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES-PARKS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
01 08 60 6180	CONTRACTUAL UTILITES-PARKS	\$ 1,000.00	\$ 133.87	\$ 139.28	\$ 252.71	\$ -	\$ 525.86	\$ 474.14
01 08 60 6290	CONTRACTUAL OTHER PROFESSIONAL	\$ -	\$ -	\$ 162.54	\$ -	\$ -	\$ 162.54	\$ (162.54)
01 08 60 6250	CONTRACTUAL INSURANCE-PARKS	\$ 2,000.00	\$ -	\$ 4,126.00	\$ -	\$ -	\$ 4,126.00	\$ (2,126.00)
01 08 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-PARKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 08 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDINGS & GROUNDS-PARKS	\$ 1,000.00	\$ 505.28	\$ 98.75	\$ -	\$ -	\$ 604.03	\$ 395.97
01 08 70 7110	COMMODITIES PARTS.SUPPLIES-EQUIPMENT & MACHINERY	\$ 500.00	\$ 28.68	\$ 134.64	\$ 39.34	\$ -	\$ 202.66	\$ 297.34
01 08 70 7120	COMMODITIES PARTS/SUPPLIES-VEHICLES-PARKS	\$ 400.00	\$ -	\$ 16.99	\$ -	\$ -	\$ 16.99	\$ 383.01
01 08 70 7210	COMMODITIES FUEL & LUBRICANTS-PARKS	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00
01 08 70 7220	COMMODITIES CHEMICALS & PESTICIDES	\$ 200.00	\$ -	\$ 46.25	\$ 46.25	\$ -	\$ 92.50	\$ 107.50
01 08 70 7250	COMMODITIES PPE & UNIFORMS	\$ 200.00	\$ -	\$ -	\$ 116.01	\$ -	\$ 116.01	\$ 83.99
01 08 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-PARKS	\$ 200.00	\$ -	\$ 26.06	\$ -	\$ -	\$ 26.06	\$ 173.94

BUDGET TOTALS	\$ 14,500.00	\$ 1,492.01	\$ 5,533.27	\$ 1,130.39	\$ -	\$ 8,155.67	\$ 6,344.33
YTD TOTALS							

		BALANCE REMAINING	
SALARY	\$ 6,500.00	YTD \$ 2,283.02	\$ 4,216.98
CONTRACTUAL	\$ 5,000.00	YTD \$ 4,814.40	\$ 185.60
COMMODITIES	\$ 3,000.00	YTD \$ 1,058.25	\$ 1,941.75
CAPITAL	\$ -	YTD \$ -	\$ -
\$ 14,500.00	YTD \$ 8,155.67	\$ 6,344.33	

BUDGET REPORT 2020
YTD

01 09 00 0000	GEN FUND-CEMETERY		2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD
01 09 00 6000	PERSONNEL	SALARIES-CEMETERY	\$ -	\$ 1,764.50	\$ 1,887.15	\$ 1,712.40	\$ -	\$ 5,364.05
01 09 60 6200	CONTRACTUAL	ADMIN SUPPORT & COMPUTER/IT-CEMETERY	\$ -	\$ 141.42	\$ 11.92	\$ 11.92	\$ -	\$ 165.26
01 09 60 6250	CONTRACTUAL	INSURANCE-CEMETERY	\$ -	\$ -	\$ 944.00	\$ -	\$ -	\$ 944.00
01 09 70 7100	COMMODITIES	PARTS/SUPPLIES-BUILDINGS & GROUNDS	\$ -	\$ -	\$ 11.78	\$ -	\$ -	\$ 11.78
01 09 70 7010	COMMODITIES	OFFICE & COMPUTER SUPPLIES-CEMETERY	\$ -	\$ 43.53	\$ 18.11	\$ 17.16	\$ -	\$ 78.80
MONTHLY TOTALS				\$ 1,949.45	\$ 2,872.96	\$ 1,741.48	\$ -	\$ 6,563.89

SALARIES	\$ -	YTD	\$ 5,364.05
CONTRACTUAL	\$ -	YTD	\$ 1,109.26
COMMODITIES	\$ -	YTD	\$ 90.58
CAPITAL	\$ -	YTD	\$ -
TOTAL	\$ -	YTD	\$ 6,563.89

01 10 00 0000	GEN FUND-STREETS		2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 10 00 6000	PERSONNEL	SALARIES	\$ 14,000.00	\$ 4,945.08	\$ 5,905.56	\$ 6,341.98	\$ -	\$ 17,192.62	\$ (3,192.62)
01 10 60 6100	CONTRACTUAL	MAINT/REPAIR-BUILDINGS & GROUNDS-STREETS	\$ 7,400.00	\$ -	\$ 3,000.00	\$ 270.00	\$ -	\$ 3,270.00	\$ 4,130.00
01 10 60 6110	CONTRACTUAL	MAINT/REPAIR-EQUIPMENT & MACHINERY	\$ -	\$ -	\$ 170.00	\$ 171.30	\$ -	\$ -	\$ -
01 10 60 6120	CONTRACTUAL	MAINT/REPAIR-VEHICLES-STREETS	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00
01 10 60 6180	CONTRACTUAL	UTILITIES-STREETS	\$ 15,000.00	\$ 6,211.58	\$ 6,188.29	\$ 6,231.55	\$ -	\$ 18,631.42	\$ (3,631.42)
01 10 60 6240	CONTRACTUAL	EQUIPMENT RENTALS & LEASES	\$ -	\$ 190.00	\$ -	\$ -	\$ -	\$ 190.00	\$ (190.00)
01 10 60 6250	CONTRACTUAL	INSURANCE-STREETS	\$ 8,000.00	\$ -	\$ 4,952.00	\$ -	\$ -	\$ 4,952.00	\$ 3,048.00
01 10 60 6290	CONTRACTUAL	OTHER PROFESSIONAL	\$ -	\$ -	\$ 92.90	\$ -	\$ -	\$ 92.90	\$ (92.90)
01 10 60 6710	CONTRACTUAL	TRAINING/MEETINGS/CONFERENCES-STREETS	\$ 1,000.00	\$ 72.50	\$ -	\$ -	\$ -	\$ 72.50	\$ 927.50
01 10 70 7100	COMMODITIES	PARTS/SUPPLIES-BUILDINGS & GROUNDS-STREETS	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 709.85
01 10 70 7110	COMMODITIES	PARTS/SUPPLIES-EQUIPMENTS & MACHINERY-STREETS	\$ 7,500.00	\$ 828.42	\$ 524.76	\$ 936.97	\$ -	\$ 2,290.15	\$ 7,240.13
01 10 70 7120	COMMODITIES	PARTS/SUPPLIES-VEHICLES-STREETS	\$ 2,000.00	\$ 59.70	\$ 200.17	\$ -	\$ -	\$ 259.87	\$ 1,546.11
01 10 70 7130	COMMODITIES	PARTS/SUPPLIES-OTHER INFRASTRUCTURE	\$ -	\$ 8.25	\$ 5.59	\$ 440.05	\$ -	\$ 453.89	\$ (1,259.86)
01 10 70 7210	COMMODITIES	FUELS & LUBRICANTS-STREETS	\$ 3,000.00	\$ 105.41	\$ 449.30	\$ 705.15	\$ -	\$ 1,259.86	\$ 2,858.12
01 10 70 7220	COMMODITIES	CHEMICALS & PESTICIDES-STREETS	\$ -	\$ -	\$ -	\$ 141.88	\$ -	\$ 141.88	\$ (5,683.46)
01 10 70 7230	COMMODITIES	MATERIALS-STREETS	\$ 25,000.00	\$ 2,608.64	\$ 1,464.58	\$ 1,610.24	\$ -	\$ 5,683.46	\$ 24,806.47
01 10 70 7250	COMMODITIES	UNIFORMS & PPE-STREETS	\$ 2,100.00	\$ -	\$ -	\$ 193.53	\$ -	\$ 193.53	\$ (6,807.35)
01 10 70 7420	COMMODITIES	GENERAL TOOLS & EQUIPMENT-STREETS	\$ 1,000.00	\$ -	\$ 8,880.70	\$ 26.65	\$ -	\$ 8,907.35	\$ 1,000.00
01 10 00 8400	CAPITAL	CAPITAL OUTLAY	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00
BUDGET TOTAL			\$ 115,500.00	\$ 15,029.58	\$ 31,833.85	\$ 17,069.30	\$ -	\$ 63,591.43	\$ 51,908.57
TOTALS				\$ 15,029.58	\$ 31,833.85	\$ 17,069.30	\$ -	\$ 63,591.43	\$ 51,908.57

BALANCE REMAINING			
SALARY	\$ 14,000.00	YTD	\$ 17,192.62
CONTRACTUAL	\$ 37,900.00	YTD	\$ 27,208.82
COMMODITIES	\$ 43,600.00	YTD	\$ 19,189.99
CAPITAL	\$ 20,000.00	YTD	\$ -
TOTAL	\$ 115,500.00	YTD	\$ 63,591.43

BUDGET REPORT 2020
YTD

01 11 00 0000	GEN FUND-MAINTENANCE	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
01 11 00 6000	PERSONNEL SALARIES-MAINTENANCE	\$ 35,000.00	\$ 6,769.35	\$ 6,393.09	\$ 6,535.64	\$ -	\$ 19,698.08	\$ 15,301.92
01 11 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-MAINT		\$ -	\$ 145.00	\$ -	\$ -	\$ 145.00	\$ (145.00)
01 11 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES-MAINTENANCE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 11 60 6180	CONTRACTUAL UTILITES-MAINTENANCE		\$ 447.04	\$ 286.22	\$ 327.41	\$ -	\$ 1,060.67	\$ (1,060.67)
01 11 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-MAINTENANCE		\$ 129.50	\$ -	\$ -	\$ -	\$ 129.50	\$ (129.50)
01 11 60 6240	CONTRACTUAL EQUIPMENT RENTALS & LEASE		\$ 67.50	\$ -	\$ -	\$ -	\$ 67.50	\$ (67.50)
01 11 60 6250	CONTRACTUAL INSURANCE-MAINTENANCE	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
01 11 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL-MAINTENANCE		\$ -	\$ -	\$ 155.00	\$ -	\$ 155.00	\$ (155.00)
01 11 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES-MAINTENANCE		\$ 37.50	\$ -	\$ -	\$ -	\$ 37.50	\$ (37.50)
01 11 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING-MAINTENANCE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01 11 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-MAINTENANCE	\$ 500.00	\$ 65.13	\$ -	\$ 171.84	\$ -	\$ 236.97	\$ 263.03
01 11 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDINGS & GROUNDS-MAINTENANC	\$ 5,000.00	\$ 96.70	\$ -	\$ 3.94	\$ -	\$ 100.64	\$ 4,899.36
01 11 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY-MAINTENA	\$ 6,000.00	\$ 241.94	\$ 354.61	\$ 15.00	\$ -	\$ 611.55	\$ 5,388.45
01 11 70 7120	COMMODITIES PARTS/SUPPLIES-VEHICLES-MAINTENANCE	\$ 7,000.00	\$ 189.00	\$ 87.23	\$ -	\$ -	\$ 276.23	\$ 6,723.77
01 11 70 7130	COMMODITIES PARTS/SUPPLIES-OTHER INFRASTRUCTURE	\$ -	\$ 3.98	\$ -	\$ 60.21	\$ -	\$ 64.19	\$ (64.19)
01 11 70 7210	COMMODITIES FUEL & LUBRICANTS-MAINTENANCE	\$ 2,000.00	\$ -	\$ 1,327.33	\$ -	\$ -	\$ 1,327.33	\$ 672.67
01 11 70 7250	COMMODITIES UNIFORMS & PPE-MAINTENANCE	\$ 2,500.00	\$ 159.73	\$ 14.99	\$ 209.53	\$ -	\$ 384.25	\$ 2,115.75
01 11 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-MAINTENANCE	\$ 2,000.00	\$ -	\$ 118.01	\$ 304.96	\$ -	\$ 422.97	\$ 1,577.03
01 11 00 8400	CAPITAL CAPITAL OUTLAY	\$ 20,000.00						\$ 20,000.00

BUDGET TOTAL	\$ 85,000.00							
TOTALS		\$ 8,207.37	\$ 8,726.48	\$ 7,783.53	\$ -	\$ 24,717.38	\$ 60,282.62	

	BALANCE REMAINING
SALARY	\$ 35,000.00 YTD \$ 19,698.08 \$ 15,301.92
CONTRACTUAL	\$ 5,000.00 YTD \$ 1,595.17 \$ 3,404.83
COMMODITIES	\$ 25,000.00 YTD \$ 3,424.13 \$ 21,575.87
CAPITAL	\$ 20,000.00 YTD \$ - \$ 20,000.00
\$ 85,000.00 YTD \$ 24,717.38 \$ 60,282.62	

BUDGET REPORT 2020
YTD

		2020 BUDGET	YTD ACTUALS	BALANCE REMAINING
TOTAL YTD GENERAL FUND EXPENSES	SALARY	\$ 414,500.00	\$ 286,786.48	\$ 127,713.52
	CONTRACTUAL	\$ 340,400.00	\$ 291,477.31	\$ 48,922.69
	COMMODITIES	\$ 157,029.00	\$ 64,512.69	\$ 92,516.31
	CAPITAL	\$ 110,000.00	\$ -	\$ 110,000.00
		\$ 1,021,929.00	\$ 642,776.48	\$ 379,152.52

BUDGET REPORT 2020
YTD

EMPLOYEE BENEFIT FUND

03 00 00 0000		BUDGET 2020	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
03 00 00 6006	EXPENSE PAYROLL EXP FROM WT/SWR/REF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03 00 00 6010	EXPENSE SOCIAL SECURITY TAX	\$ 37,000.00	\$ 8,864.70	\$ 10,837.54	\$ 10,354.17	\$ -	\$ 30,056.41	\$ 6,943.59
03 00 00 6020	EXPENSE KPERS	\$ 32,000.00	\$ 7,051.16	\$ 9,195.80	\$ 9,137.30	\$ -	\$ 25,384.26	\$ 6,615.74
03 00 00 6021	EXPENSE KPERS-AFTER RETIREMENT	\$ -	\$ 801.94	\$ 347.13	\$ 297.54	\$ -	\$ 1,446.61	\$ (1,446.61)
03 00 00 6030	EXPENSE GROUP MEDICAL INSURANCE	\$ 122,450.00	\$ 20,502.75	\$ 21,092.31	\$ 23,435.95	\$ -	\$ 65,031.01	\$ 57,418.99
03 00 00 6032	EXPENSE GROUP VISION INSURANCE	\$ 1,500.00	\$ 128.75	\$ 140.73	\$ 164.56	\$ -	\$ 434.04	\$ 1,065.96
03 00 00 6035	EXPENSE GROUP DENTAL INSURANCE	\$ 7,000.00	\$ 1,718.01	\$ 1,785.92	\$ 1,921.74	\$ -	\$ 5,425.67	\$ 1,574.33
03 00 00 6040	EXPENSE UNEMPLOYMENT	\$ 500.00	\$ 119.37	\$ 135.19	\$ (100.60)	\$ -	\$ 153.96	\$ 346.04
03 00 00 6050	EXPENSE WORKER COMP INSURANCE	\$ 10,000.00	\$ 7,144.00	\$ 539.00	\$ -	\$ -	\$ 7,683.00	\$ 2,317.00
03 00 00 7000	EXPENSE CONTRACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03 00 00 7100	EXPENSE OTHER EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03 00 00 8750	EXPENSE CLEARING ACCT-EMPLOYEE BENE	\$ -	\$ -	\$ 6.51	\$ -	\$ -	\$ 6.51	\$ (6.51)
MONTHLY TOTAL		\$ 210,450.00	\$ 46,330.68	\$ 44,080.13	\$ 45,210.66	\$ -	\$ 135,621.47	\$ 74,828.53

	BUDGET	YTD EXPENSES	REMAINDER
2020 CONTRACTUAL	\$ 210,450.00	\$ 135,621.47	\$ 74,828.53

BUDGET REPORT 2020
YTD

LIBRARY FUND

04 00 00 0000		BUDGET 2020	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAIND
04 00 00 6000	EXPENSE SALARIES - LIBRARY	\$ -	\$ 1,152.00	\$ (1,152.00)	\$ -	\$ -	\$ -	\$ -
04 00 00 6010	EXPENSE SOCIAL SECURITY-LIBRARY	\$ -	\$ 264.38	\$ (264.38)	\$ -	\$ -	\$ -	\$ -
04 00 00 6021	EXPENSE KPERS-AFT RETIRE-LIBRARY	\$ -	\$ -	\$ -	\$ (144.34)	\$ -	\$ (144.34)	\$ -
04 00 60 9930	EXPENSE CLEARING ACCT - LIBRARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04 00 60 9940	EXPENSE APPROPRIATION TO LIBRARY	\$ 43,000.00	\$ 15,000.00	\$ -	\$ 17,000.00	\$ -	\$ 32,000.00	\$ 11,000.00
04 00 70 7100	EXPENSE PARTS/SUPPLIES-BUILDINGS	\$ -	\$ -	\$ 48.50	\$ 39.99	\$ -	\$ 88.49	\$ (88.49)
MONTHLY TOTAL		\$ 43,000.00	\$ 16,416.38	\$ (1,367.88)	\$ 16,895.65	\$ -	\$ 31,944.15	\$ 11,055.85

	BUDGET	YTD EXPENSES	REMAINDER
2020 CONTRACTUAL	\$ 43,000.00	\$ 31,944.15	\$ 11,055.85

BUDGET REPORT 2020
YTD

06 - BOND & INTEREST

EXPENSE	06-BOND & INTEREST	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
06 00 90 6920	CASH BASIS RESERVE		\$ -	\$ -	\$ -	\$ -	\$ -	
06 00 90 9820	BOND PRINCIPLE	\$ 365,866.00	\$ -	\$ -	\$ 361,000.00	\$ -	\$ 361,000.00	\$ 4,866.00
06 00 90 9830	INTEREST COUPONS	\$ 99,994.00	\$ 46,961.01	\$ -	\$ 46,961.01	\$ -	\$ 93,922.02	\$ 6,071.98
06 00 90 9840	COMMISSION & POSTAGE	\$ 100.00	\$ -	\$ -	\$ 2.50	\$ -	\$ 2.50	\$ 97.50
06 00 90 9850	BOND CONSTRUCTION COST		\$ -	\$ -	\$ -	\$ -	\$ -	
06 00 90 9860	BOND ADMIN FEES							
06 00 90 9880	TEMP NOTE PAYOFF							
BUDGET TOTAL		\$ 465,960.00	\$ 46,961.01	\$ -	\$ 407,963.51	\$ -	\$ 454,924.52	\$ 11,035.48

	BUDGET	EXPENSES	REMAINDER
CONTRACTUAL	\$ 465,960.00	YTD \$ 454,924.52	\$ 11,035.48

BUDGET REPORT 2020
YTD

08 00 00 0000	SPECIAL HIGHWAY FUND	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
08 00 00 6000	PERSONNEL SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08 00 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-SP STR	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 60 6110	CONTRACTUAL MAINT/REPAIR-EQUIPMENT & MACHINERY	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
08 00 60 6130	CONTRACTUAL MAINT/REPAIR-OTHER INFRASTRUCTURE	\$ 20,000.00	\$ -	\$ -	\$ 25,024.50	\$ -	\$ 25,024.50	\$ (5,024.50)
08 00 60 6180	CONTRACTUAL UTILITIES-STREETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08 00 60 6240	CONTRACTUAL EQUIPMENT RENTALS & LEASES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
08 00 60 6250	CONTRACTUAL INSURANCE-STREETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08 00 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL	\$ 30,000.00	\$ -	\$ 27,006.15	\$ -	\$ -	\$ 27,006.15	\$ 2,993.85
08 00 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08 00 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDINGS & GROUNDS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENTS & MACHINERY	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 70 7120	COMMODITIES CHEMICALS & PESTICIDES-STREETS	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
08 00 70 7130	COMMODITIES PARTS/SUPPLIES-OTHER INFRASTRUCTURE	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 70 7210	COMMODITIES FUELS & LUBRICANTS-STREETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08 00 70 7230	COMMODITIES MATERIALS-STREETS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
08 00 70 7250	COMMODITIES UNIFORMS & PPE-STREETS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
08 00 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-STREETS	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
80 00 00 8400	CAPITAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BUDGET TOTAL		\$ 150,000.00						
TOTALS			\$ -	\$ 27,006.15	\$ 25,024.50	\$ -	\$ 52,030.65	\$ 97,969.35

BALANCE REMAINING			
SALARY	\$ -	YTD \$ -	\$ -
CONTRACTUAL	\$ 100,000.00	YTD \$ 52,030.65	\$ 47,969.35
COMMODITIES	\$ 50,000.00	YTD \$ -	\$ 50,000.00
CAPITAL	\$ -	YTD \$ -	\$ -
TOTAL	\$ 150,000.00	YTD \$ 52,030.65	\$ 97,969.35

BUDGET REPORT 2020
YTD

09-SPECIAL PARKS											
09	00	00	0000	09-SPECIAL PARKS	2020 BUDGET		1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD
09	00	07	6400	COMMODITIES OFFICE & COMPUTER			\$ -	\$ -	\$ -	\$ -	\$ -
09	00	07	6515	COMMODITIES GROUNDS MAINT	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
09	00	07	6530	COMMODITIES VEH/EQUIP MAINT	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
09	00	07	6532	COMMODITIES FUEL			\$ -	\$ -	\$ -	\$ -	\$ -
09	00	07	6540	COMMODITIES GENERAL TOOL	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
09	00	07	6590	COMMODITIES UNIFORMS-FIELD SUPPLIES	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
09	00	07	7100	COMMODITIES OTHER EXPENSES			\$ -	\$ -	\$ -	\$ -	\$ -
09	00	07	8600	COMMODITIES CONTINGENCY-SP STR	\$ 13,000.00						\$ 13,000.00
09	00	09	8400	INTERFUND TRANSFERS	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
				BUDGET TOTAL	\$ 38,000.00						\$ 38,000.00
				TOTALS			\$ -				
					BUDGET		YTD	REMAINDER			
				SALARY	\$ -	YTD		\$ -			
				CONTRACTUAL	\$ -	YTD	\$ -	\$ -			
				COMMODITIES	\$ 33,000.00	YTD	\$ -	\$ 33,000.00			
				CAPITAL	\$ 5,000.00	YTD	\$ -	\$ 5,000.00			
					\$ 38,000.00	YTD	\$ -	\$ 38,000.00			

BUDGET REPORT 2020
YTD

10 00 00 0000	10-WATER FUND	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD EXPENSES	BUDGET REMAINDER
10 00 00 6000	PERSONNEL SALARIES - STAFF	\$ 62,000.00	\$ 15,257.48	\$ 14,874.39	\$ 14,152.78	\$ -	\$ 44,284.65	\$ 17,715.35
10 00 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-WATER	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00
10 00 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES-WATER	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
10 00 60 6130	CONTRACTUAL MAINT/REPAIR-OTHER INFRASTRUCTURE	\$ 10,000.00	\$ -	\$ 880.00	\$ -	\$ -	\$ 880.00	\$ 9,120.00
10 00 60 6150	CONTRACTUAL WATER PURCHASE	\$ 75,000.00	\$ 9,133.82	\$ 8,896.28	\$ 13,029.92	\$ -	\$ 18,030.10	\$ 56,969.90
10 00 60 6152	CONTRACTUAL WATER TREATMENT COSTS	\$ 75,000.00	\$ 10,244.00	\$ 15,628.60	\$ 22,890.40	\$ -	\$ 25,872.60	\$ 49,127.40
10 00 60 6154	CONTRACTUAL WATER PROTECTION FEE	\$ 3,000.00	\$ 514.04	\$ 470.77	\$ 613.61	\$ -	\$ 984.81	\$ 2,015.19
10 00 60 6156	CONTRACTUAL WATER SALES TAX	\$ 2,600.00	\$ 492.27	\$ 685.39	\$ 1,183.88	\$ -	\$ 1,177.66	\$ 1,422.34
10 00 60 6170	CONTRACTUAL LAB SERVICES	\$ 7,000.00	\$ 72.00	\$ 72.00	\$ 72.00	\$ -	\$ 144.00	\$ 6,856.00
10 00 60 6180	CONTRACTUAL UTILITIES-WATER	\$ 20,000.00	\$ 1,228.30	\$ 877.46	\$ 568.55	\$ -	\$ 1,855.89	\$ 18,144.11
10 00 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-WATER	\$ 5,000.00	\$ 982.85	\$ 882.58	\$ 1,181.73	\$ -	\$ 1,822.18	\$ 3,177.82
10 00 60 6210	CONTRACTUAL FEES/FINANCIAL-WATER	\$ 5,000.00	\$ 560.07	\$ 463.75	\$ 740.16	\$ -	\$ 899.43	\$ 4,100.57
10 00 60 6240	CONTRACTUAL EQUIPMENT RENTALS AND LEASES	\$ 10,000.00	\$ -	\$ 475.95	\$ 211.02	\$ -	\$ -	\$ 10,000.00
10 00 60 6251	CONTRACTUAL INSURANCE-WATER	\$ 10,000.00	\$ -	\$ 5,181.00	\$ -	\$ -	\$ 5,181.00	\$ 4,819.00
10 00 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL SERVICES-WATER	\$ 10,000.00	\$ -	\$ 4,228.24	\$ -	\$ -	\$ 4,228.24	\$ 5,771.76
10 00 60 6700	CONTRACTUAL ASSOC MEMBERSHIP/DUES/SUBSCRIPTIONS/LICENSES-WATER	\$ 1,900.00	\$ 1,456.70	\$ -	\$ -	\$ -	\$ 1,456.70	\$ 443.30
10 00 60 8200	CONTRACTUAL WATER ONLINE SERVICE FEE	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
10 00 00 8510	CONTRACTUAL DELINQUENT ACCT WRITE OFF	\$ -	\$ 743.42	\$ -	\$ -	\$ -	\$ 743.42	\$ (743.42)
10 00 60 9940	CONTRACTUAL CLEARING ACCOUNT-WATER	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00
10 00 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-WATER	\$ 5,000.00	\$ 98.35	\$ 31.34	\$ 36.76	\$ -	\$ 126.69	\$ 4,873.31
10 00 70 7020	COMMODITIES POSTAGE - WATER	\$ 5,000.00	\$ 267.58	\$ 35.50	\$ 643.01	\$ -	\$ 303.08	\$ 4,696.92
10 00 70 7100	COMMODITIES PARTS/SUPPLIES-BUILDINGS & GROUNDS-WATER	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
10 00 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY	\$ 5,000.00	\$ -	\$ 16.90	\$ 68.16	\$ -	\$ 16.90	\$ 4,983.10
10 00 70 7120	COMMODITIES PARTS/SUPPLIES-VEHICLES-WATER	\$ 6,000.00	\$ 4.75	\$ 16.99	\$ 47.54	\$ -	\$ 21.74	\$ 5,978.26
10 00 70 7130	COMMODITIES PARTS/SUPPLIES-OTHER/INFRASTRUCTURE/UTILITIES-WATER	\$ 12,000.00	\$ 539.82	\$ 2,953.94	\$ 1,456.09	\$ -	\$ 3,206.28	\$ 8,793.72
10 00 70 7210	COMMODITIES FUEL & LUBRICANTS-WATER	\$ 6,000.00	\$ 201.78	\$ 90.23	\$ 343.36	\$ -	\$ 292.01	\$ 5,707.99
10 00 70 7220	COMMODITIES CHEMICALS & ANALYSIS-WATER	\$ 13,000.00	\$ 58.29	\$ -	\$ -	\$ -	\$ 58.29	\$ 12,941.71
10 00 70 7230	COMMODITIES MATERIALS - WATER	\$ 5,000.00	\$ -	\$ -	\$ 66.92	\$ -	\$ 66.92	\$ 4,933.08
10 00 70 7250	COMMODITIES UNIFORMS & PPE-WATER	\$ 3,000.00	\$ -	\$ -	\$ 193.52	\$ -	\$ -	\$ 3,000.00
10 00 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT	\$ 10,000.00	\$ 311.06	\$ -	\$ -	\$ -	\$ 311.06	\$ 9,688.94
10 00 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-WATER	\$ 15,000.00	\$ 33.36	\$ 8,877.14	\$ 26.65	\$ -	\$ 8,793.36	\$ 6,206.64
10 00 90 9810	CAPITAL DEBT SERVICE-WATER	\$ 65,000.00	\$ 30,816.80	\$ -	\$ 12,503.92	\$ -	\$ 43,320.72	\$ 21,679.28
10 00 00 8400	CAPITAL CAPITAL OUTLAY	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
BOND TOTALS		\$ 522,000.00						
TOTALS			\$ 73,016.74	\$ 65,638.45	\$ 70,029.98	\$ -	\$ 164,077.73	\$ 357,922.27
		BUDGET	YTD	BALANCE REMAINING				
PERSONNEL		\$ 62,000.00	YTD \$ 44,284.65	\$ 17,715.35				
CONTRACTUAL		\$ 255,000.00	YTD \$ 63,276.03	\$ 191,723.97				
COMMODITIES		\$ 90,000.00	YTD \$ 13,196.33	\$ 76,803.67				
TRANSFERS		\$ 65,000.00	YTD \$ 43,320.72	\$ 21,679.28				
CAPITAL OUTLAY		\$ 50,000.00	YTD \$ -	\$ 50,000.00				
		\$ 522,000.00	YTD \$ 164,077.73	\$ 307,922.27				

BUDGET REPORT 2020
YTD

12 00 00 0000	12-REFUSE	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BUDGET REMAINDER
12 00 05 6000	PERSONNEL SALARIES - STAFF	\$ 2,000.00	\$ 205.92	\$ 240.24	\$ 205.92	\$ -	\$ 652.08	\$ 1,347.92
12 00 60 6160	CONTRACTUAL WASTE SOLIDS HAULING-REFUSE	\$ 72,500.00	\$ -	\$ 32,752.90	\$ 20,622.50	\$ -	\$ 53,375.40	\$ 19,124.60
12 00 60 6180	CONTRACTUAL UTILITIES - REFUSE	\$ -	\$ 13,083.80	\$ (13,083.80)	\$ -	\$ -	\$ -	\$ -
12 00 60 6200	CONTRACTUAL ADMIN SUPPORT & COMPUTER/IT-REFUS	\$ 2,500.00	\$ 225.17	\$ 193.42	\$ 202.42	\$ -	\$ 621.01	\$ 1,878.99
12 00 60 6210	CONTRACTUAL FEES/FINANCIAL	\$ -	\$ 220.57	\$ 316.86	\$ (76.18)	\$ -	\$ 461.25	\$ (461.25)
12 00 60 6250	CONTRACTUAL INSURANCE-REFUSE	\$ 5,000.00	\$ -	\$ 304.00	\$ -	\$ -	\$ 304.00	\$ 4,696.00
12 00 60 6290	CONTRACTUAL OTHER PROFESSIONAL	\$ -	\$ -	\$ 424.14	\$ -	\$ -	\$ 424.14	\$ (424.14)
12 00 60 9940	CONTRACTUAL CLEARING ACCOUNT-REFUSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12 00 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-REFUSE	\$ 500.00	\$ 80.09	\$ 18.11	\$ 17.16	\$ -	\$ 115.36	\$ 384.64
12 00 70 7020	COMMODITIES POSTAGE	\$ 500.00	\$ 210.00	\$ -	\$ 515.51	\$ -	\$ 725.51	\$ (225.51)
12 00 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT	\$ 500.00	\$ 16.50	\$ -	\$ -	\$ -	\$ 16.50	\$ 483.50
12 00 00 8510	COMMODITIES DELINQUENT ACCT WRITE-OFF-REFUSE	\$ 500.00	\$ 174.75	\$ -	\$ -	\$ -	\$ 174.75	\$ 325.25
12 00 00 8400	TRANSFERS	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
TOTAL BUDGET		\$ 89,000.00						
TOTALS			\$ 14,216.80	\$ 21,165.87	\$ 21,487.33	\$ -	\$ 56,870.00	\$ 32,130.00

	BUDGET	YTD	BALANCE REMAINING
PERSONNEL	\$ 2,000.00	YTD \$ 652.08	\$ 1,347.92
CONTRACTUAL	\$ 80,000.00	YTD \$ 55,185.80	\$ 24,814.20
COMMODITIES	\$ 2,000.00	YTD \$ 1,032.12	\$ 967.88
TRANSFERS	\$ 5,000.00	YTD \$ -	\$ 5,000.00
TOTALS	\$ 89,000.00	YTD \$ 56,870.00	\$ 32,130.00

BUDGET REPORT 2020
YTD

13 00 00 0000	13-SEWER	2020 BUDGET	1ST QTR	2ND QTR	3RD QTR	4TH QTR	YTD	BLANCE REMAINDEF
13 00 00 6000	PERSONNEL SALARIES - STAFF	\$ 40,000.00	\$ 13,107.80	\$ 12,230.68	\$ 12,248.91	\$ -	\$ 37,587.39	\$ 2,412.61
13 00 00 6005	PERSONNEL PAYROLL TAX EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
13 00 60 6100	CONTRACTUAL MAINT/REPAIR-BUILDINGS & GROUNDS-SEWER	\$ -	\$ 700.00	\$ 165.00	\$ 320.00	\$ -	\$ 1,185.00	\$ (1,185.00)
13 00 60 6110	CONTRACTUAL MAINT/REPAIR-EQUIP & MACHINERY-SEWER	\$ -	\$ 1,999.00	\$ 420.00	\$ 4,375.00	\$ -	\$ 6,794.00	\$ (6,794.00)
13 00 60 6120	CONTRACTUAL MAINT/REPAIR-VEHICLES-SEWER	\$ -	\$ 318.55	\$ -	\$ -	\$ -	\$ 318.55	\$ (318.55)
13 00 60 6130	CONTRACTUAL MAINT/REPAIR-OTHER/INFRASTRUCTURE/UTILITIES-SEWER	\$ 45,000.00	\$ -	\$ 3,300.00	\$ 825.00	\$ -	\$ 4,125.00	\$ 40,875.00
13 00 60 6160	CONTRACTUAL WASTE SOLIDS HAULING - SEWER	\$ -	\$ 3,600.00	\$ 2,340.00	\$ 5,980.00	\$ -	\$ 11,920.00	\$ (11,920.00)
13 00 60 6170	CONTRACTUAL LAB SERVICES-SEWER	\$ 7,000.00	\$ 1,224.60	\$ 1,224.60	\$ 851.20	\$ -	\$ 3,300.40	\$ 3,699.60
13 00 60 6180	CONTRACTUAL UTILITIES-SEWER	\$ 10,000.00	\$ 7,626.17	\$ 5,912.42	\$ 5,921.36	\$ -	\$ 19,459.95	\$ (9,459.95)
13 00 60 6200	CONTRACTUAL ADMIN SUPPORT 7 COMPUTER/IT-SEWER	\$ 11,000.00	\$ 1,092.85	\$ 1,835.07	\$ 1,231.23	\$ -	\$ 4,159.15	\$ 6,840.85
13 00 60 6210	CONTRACTUAL FEES/FINANCIAL - SEWER	\$ -	\$ 339.50	\$ 427.02	\$ 535.70	\$ -	\$ 1,302.22	\$ (1,302.22)
13 00 60 6240	CONTRACTUAL EQUIPMENT RENALS AND LEASES	\$ -	\$ -	\$ 475.95	\$ 211.02	\$ -	\$ 686.97	\$ (686.97)
13 00 60 6250	CONTRACTUAL INSURANCE-SEWER	\$ 6,000.00	\$ -	\$ 5,472.00	\$ -	\$ -	\$ 5,472.00	\$ 528.00
13 00 60 6290	CONTRACTUAL OTHER PROFESSIONAL/CONTRACTUAL	\$ -	\$ 401.04	\$ 4,214.01	\$ 638.82	\$ -	\$ 5,253.87	\$ (5,253.87)
13 00 60 6700	CONTRACTUAL ASSOC MEMBERSHIPS/DUES/SUBSCRIPTIONS/LICENSES-SW	\$ -	\$ -	\$ 185.00	\$ -	\$ -	\$ 185.00	\$ (185.00)
13 00 60 6710	CONTRACTUAL TRAINING/MEETINGS/CONFERENCES-SEWER	\$ 1,000.00	\$ -	\$ 59.02	\$ -	\$ -	\$ 59.02	\$ 940.98
13 00 60 6720	CONTRACTUAL TRAVEL/MEALS/LODGING	\$ -	\$ -	\$ -	\$ 63.79	\$ -	\$ 63.79	\$ (63.79)
13 00 00 8510	CONTRACTUAL DELINQUENT ACCT WRITE OFF	\$ -	\$ 329.17	\$ -	\$ -	\$ -	\$ 329.17	\$ (329.17)
13 00 60 9940	CONTRACTUAL CLEARING ACCOUNT-SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 00 70 7010	COMMODITIES OFFICE & COMPUTER SUPPLIES-SEWER	\$ 5,000.00	\$ 113.36	\$ 95.69	\$ 62.75	\$ -	\$ 271.80	\$ 4,728.20
13 00 70 7020	COMMODITIES POSTAGE - SEWER	\$ -	\$ 245.00	\$ -	\$ 601.42	\$ -	\$ 846.42	\$ (846.42)
13 00 70 7100	COMMODITIES BUILDING MAINT-SEWER	\$ 8,000.00	\$ 274.34	\$ 776.41	\$ 1.50	\$ -	\$ 1,052.25	\$ 6,947.75
13 00 70 7110	COMMODITIES PARTS/SUPPLIES-EQUIPMENT & MACHINERY-SEWER	\$ 8,000.00	\$ 710.45	\$ 2,312.40	\$ 311.21	\$ -	\$ 3,334.06	\$ 4,665.94
13 00 70 7120	COMMODITIES PARTS/SUPPLIES-VEHICLES-SEWER	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000.00
13 00 70 7210	COMMODITIES FUELS & LUBRICANTS-SEWER	\$ 8,000.00	\$ 202.87	\$ -	\$ (477.90)	\$ -	\$ (275.03)	\$ 8,275.03
13 00 70 7220	COMMODITIES CHEMICALS & ANALYSIS-SEWER	\$ 10,000.00	\$ 847.65	\$ 240.23	\$ 780.68	\$ -	\$ 1,868.56	\$ 8,131.44
13 00 70 7230	COMMODITIES MATERIALS	\$ -	\$ -	\$ -	\$ 22.26	\$ -	\$ 22.26	\$ (22.26)
13 00 70 7250	COMMODITIES UNIFORMS & PPE-SEWER	\$ 7,000.00	\$ 456.73	\$ -	\$ 193.52	\$ -	\$ 650.25	\$ 6,349.75
13 00 70 7410	COMMODITIES COMPUTER & OFFICE EQUIPMENT	\$ -	\$ 16.55	\$ -	\$ -	\$ -	\$ 16.55	\$ (16.55)
13 00 70 7420	COMMODITIES GENERAL TOOLS & EQUIPMENT-SEWER	\$ 7,000.00	\$ -	\$ 4,497.14	\$ 26.66	\$ -	\$ 4,523.80	\$ 2,476.20
13 00 09 8400	CAPITAL TRANSFER-CAPITAL OUTLAY	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
13 00 09 8402	CAPITAL TRANSFER TO LIBRARY	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00
BUDGET		\$ 280,000.00						
TOTALS			\$ 33,605.63	\$ 46,182.64	\$ 34,724.13	\$ -	\$ 114,512.40	\$ 165,487.60

PERSONNEL	\$ 40,000.00	YTD \$ 37,587.39	\$ 2,412.61
CONTRACTUAL	\$ 80,000.00	YTD \$ 64,614.09	\$ 15,385.91
COMMODITIES	\$ 60,000.00	YTD \$ 12,310.92	\$ 47,689.08
TRANSFER TO LIBRARY	\$ 70,000.00	YTD \$ -	\$ 70,000.00
CAPITAL	\$ 30,000.00	YTD \$ -	\$ 30,000.00
TOTALS	\$ 280,000.00	YTD \$ 114,512.40	\$ 165,487.60



520 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
October 5, 2020

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

Mayor Chapman welcomed everyone that was joining the meeting via Facebook Live.

The Governing Body opened the Council meeting by reciting the Pledge of Allegiance.

GOVERNING BODY MEMBERS PRESENT: Monty Leonard, Kirby Stucky, Carol Truesdell, Brenda DeHaven

GOVERNING BODY MEMBERS ABSENT: Randi Tolin

ALSO ATTENDING: Joe Turner, City Administrator, Brad Jantz, City Attorney, Amanda Mabry, Deputy City Clerk, Bill Bush, Harvey County Independent, Shelia Agee, Kevin Catlin

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Council Member Carol Truesdell to approve agenda as presented

SECOND by Council Member Kirby Stucky

MOTION CARRIED

PUBLIC FORUM

Nobody present

STAFF REPORTS

Joe Turner, City Administrator, updated Council on the following items:

Possible new business to Industrial Park, memo to come.

Police Chief Daily is in quarantine and awaiting test results. Matt Schiffel is leaving the police department for an opportunity with another agency. Three new part time officers have been hired and are in process of joining the department.

Fire engine offer has been submitted and awaiting a response. Hope to know more in November. If Bio-Diesel plant is going to be scrapped the fire department will plan to sell foam trailer.

WWTP will be inspected by KDHE soon, no problems expected.

Quarterly reports will be in next meeting packet. If there are certain things Council is wanting please let Turner know.

Turner has met with Council Member Stucky, Harvey County, Sedgwick County, City of Wichita, and several companies regarding street improvements. A memo to come with more information on cost estimates and a plan to move forward with street work at the next meeting.

October 5, 2020

CONSENT AGENDA

Regular Council minutes of September 21, 2020.

Approval of Payroll October 2, 2020 amount \$12,348.36.

Approval of General Disbursement Checks amount \$57,659.03.

MOTION by Council Member Monty Leonard to approve Consent Agenda as presented.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

UNFINISHED BUSINESS

No unfinished business on agenda.

NEW BUSINESS

Proclamation – Fire Prevention Week– read by Mayor Chapman

MOTION by Council Member Monty Leonard to approve the Proclamation for Fire Prevention Week October 4th- October 10th, 2020

SECOND by Council Member Brenda DeHaven

MOTION CARRIED

Ordinance 875-Allowing Downtown sidewalk consumption of Alcoholic Liquor

City Attorney Jantz discussed the changes to the ordinance and that it needed an expiration date not to exceed 2 years.

MOTION by Council Member Monty Leonard to approve Ordinance 875.

SECOND by Council Member Carol Truesdell

MOTION CARRIED

OTHER BUSINESS

No other business on agenda.

ADJOURNMENT

MOTION by Council Member Kirby Stucky to adjourn at 7:50 PM

SECOND by Council Member Monty Leonard

MOTION CARRIED

Amanda C Mabry
Deputy City Clerk

October 19, 2020

PAYROLL CHECKS - DIRECT DEPOSIT

Payroll October 16, 2020

TOTAL PAYROLL CHECKS

\$ 15,645.67

GENERAL DISBURSEMENT CHECKS-AAABGH

\$ 17,365.81

TOTAL DISBURSEMENT CHECKS

\$ 17,365.81

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABGH

10/12/2020 9:18:51 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
ADRIAN & PANKRATZ, PA	JUDGE SERVICES	10/09/2020	100920JUDGE	67142	\$200.00
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	10/09/2020	1522	67143	\$780.00
B-R-C BEARING CO., INC.	STREET SWEEPER PARTS	10/09/2020	559837	67144	\$46.21
ESO SOLUTIONS, INC	FIRE INCIDENT MODULE	10/09/2020	ESO-42002	67145	\$123.60
KANZA CO-OPERATIVE ASSOCIATION	MONTHLY FUEL CHARGES	10/09/2020	100920KANZA	67146	\$1,014.56
KS DEPARTMENT OF REVENUE-WATE	WATER PROTECTION FEE	10/09/2020	100920WTRPROT	67147	\$670.78
KANSAS PUBLISHING VENTURES, LL	SPORTS CALENDAR AD	10/09/2020	89774	67148	\$50.00
MIDWEST OCCUPATIONAL MEDICINE	HEP B INJECTION	10/09/2020	12009	67149	\$75.00
NEW MEDICAL HEALTH CARE, LLC	PHYSICAL/DRUG SCREEN	10/09/2020	100920NEWMED	67150	\$425.00
NORTHRIDGE SAND, LLC	STREET MATERIAL	10/09/2020	472174	67151	\$291.51
SALINA SUPPLY COMPANY		10/09/2020	WATER METER PARTS	67152	\$119.97
SAM'S CLUB	OFFICE SUPPLIES	10/09/2020	100920SAMS	67153	\$52.26
SEDGWICK COUNTY DEPT OF FINAN	JAIL HOUSING FEE	10/09/2020	1800051482	67154	\$10.20
SHERWIN WILLIAMS	PARKING STALL PAINT	10/09/2020	58269	67155	\$335.04
US BANK EQUIPMENT FINANCE	XEROX CONTRACT PAYME	10/09/2020	425508348	67156	\$872.84
WASTE CONNECTIONS	TRASH/RECYCLE	10/09/2020	14880758	67157	\$6,593.50
EVERGY	STREET LIGHTS	10/09/2020	100920EVERGY	67158	\$1,839.02
WHOLESALE WATER SUPPLY DISTRI	8-19-20 TO 9-18-20	10/09/2020	202010054937	67159	\$3,657.08
WICHITA KENWORTH	VEHICLE/EQUIP PARTS	10/09/2020	01P12704	67160	\$209.24

Total Direct Expense:	\$17,365.81
Total Immediate Payments:	\$17,365.81

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABGH

10/12/2020 8:12:07 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
5	ADRIAN & PANKRATZ / ADRIAN & PANKRATZ, PA	10/9/2020	10/9/2020	100920JUDGE	\$200.00
1	01-05-60-6300 JUDGE SERVICES-JOSEPH UHLMAN			1.0 \$200.0000	\$200.00
22	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	10/9/2020	10/9/2020	1522	\$780.00
1	13-00-60-6160 SLUDGE HAUL OCT 8 19500 GAL			19,500.0 \$0.0400	\$780.00
9	BRC / B-R-C BEARING CO., INC.	10/9/2020	10/9/2020	559837	\$46.21
1	01-10-70-7110 STREET SWEEPER PART-4 BOLT FLANGE			1.0 \$46.2100	\$46.21
6	ESO / ESO SOLUTIONS, INC	10/9/2020	10/9/2020	ESO-42002	\$123.60
1	01-04-60-6200 FIRE INCIDENT MODULE SUPPORT			1.0 \$123.6000	\$123.60
1	KANZA / KANZA CO-OPERATIVE ASSOCIATION	10/9/2020	10/9/2020	100920KANZA	\$1,014.56
1	01-03-70-7210 FUEL - POLICE DEPARTMENT			1.0 \$443.9400	\$443.94
2	10-00-70-7210 FUEL - WATER DEPARTMENT			1.0 \$48.2800	\$48.28
3	01-04-70-7210 FUEL - FIRE DEPARTMENT			1.0 \$76.8800	\$76.88
4	01-10-70-7210 FUEL - STREETS			1.0 \$160.2800	\$160.28
5	13-00-70-7210 FUEL - SEWER			1.0 \$110.5800	\$110.58
6	01-10-70-7120 OIL FOR TRUCKS			1.0 \$20.7000	\$20.70
7	01-11-70-7120 OIL FOR TRUCKS			1.0 \$20.7000	\$20.70
8	10-00-70-7120 OIL FOR TRUCKS			1.0 \$20.7000	\$20.70
9	13-00-70-7120 OIL FOR TRUCKS			1.0 \$20.7000	\$20.70
10	01-10-70-7110 OIL FOR EQUIPMENT			1.0 \$22.9500	\$22.95
11	01-11-70-7110 OIL FOR EQUIPMENT			1.0 \$22.9500	\$22.95
12	10-00-70-7110 OIL FOR EQUIPMENT			1.0 \$22.9500	\$22.95
13	13-00-70-7110 OIL FOR EQUIPMENT			1.0 \$22.9500	\$22.95
4	KS DEPT OF REV - WTR PROT / KS DEPARTMENT OF R	10/9/2020	10/9/2020	100920WTRPROT	\$670.78
1	10-00-60-6154 WATER PROTECTION FEE			1.0 \$670.7800	\$670.78
7	KS PUBLISHING / KANSAS PUBLISHING VENTURES, LL	10/9/2020	10/9/2020	89774	\$50.00
1	01-01-60-6290 SPORTS CALENDAR AD			1.0 \$50.0000	\$50.00
16	MIDWEST OCCUPATIONAL / MIDWEST OCCUPATIONAL	10/9/2020	10/9/2020	12009	\$75.00
1	13-00-60-6290 HEP B 2ND INJECTION-BRIAN BARRATTI			1.0 \$75.0000	\$75.00
23	NEW MED / NEW MEDICAL HEALTH CARE, LLC	10/9/2020	10/9/2020	100920NEWMED	\$425.00
1	01-01-60-6290 PHYSICAL/DRUG SCREEN-LEE NYGAARD			1.0 \$195.0000	\$195.00
2	01-04-60-6290 PHYSICAL/DRUG SCREEN-COLBY WEBER			1.0 \$160.0000	\$160.00
3	01-03-60-6290 PHYSICAL/DRUG SCREEN-JAMES WIGGINS			1.0 \$35.0000	\$35.00
4	01-03-60-6290 PHYSICAL/DRUG SCREEN-BLAKE NICHOLS			1.0 \$35.0000	\$35.00

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABGH

10/12/2020 8:12:07 AM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
15	NORTHRIDGE SAND / NORTHRIDGE SAND, LLC	10/9/2020	10/9/2020	472174	\$291.51	
1	01-10-70-7230	1/2 AB-3 STREET MATERIAL		15.8	\$18.4500	\$291.51
11	SALINA SUPPLY / SALINA SUPPLY COMPANY	10/9/2020	10/9/2020	WATER METER PARTS	\$119.97	
1	10-00-70-7130	WATER METER COUPLING		1.0	\$119.9700	\$119.97
3	SAMS / SAM'S CLUB	10/9/2020	10/9/2020	100920SAMS	\$52.26	
1	01-01-70-7010	POP/COFFEE		1.0	\$52.2600	\$52.26
2	SEDG CO DEPT OF FINANCE / SEDGWICK COUNTY DEI	10/9/2020	10/9/2020	1800051482	\$10.20	
1	01-05-60-6320	JAIL-STEFANIE BROWN		1.0	\$5.1000	\$5.10
2	01-05-60-6320	JAIL-HEATHER CANNEFAX		1.0	\$5.1000	\$5.10
8	SHERWIN / SHERWIN WILLIAMS	10/9/2020	10/9/2020	58269	\$335.04	
1	01-10-70-7130	PARKING STALL PAINT		1.0	\$335.0400	\$335.04
21	US BANK / US BANK EQUIPMENT FINANCE	10/9/2020	10/9/2020	425508348	\$872.84	
1	01-01-60-6200	XEROX COPIER - ADMIN		0.5	\$872.8400	\$436.42
2	01-03-60-6200	XEROX COPIER - POLICE		0.1	\$872.8400	\$87.28
3	01-05-60-6200	XEROX COPIER - COURT		0.1	\$872.8400	\$87.28
4	10-00-60-6200	XEROX COPIER - WATER		0.2	\$872.8400	\$130.93
5	13-00-60-6200	XEROX COPIER - SEWER		0.2	\$872.8400	\$130.93
18	WASTE CONNECTIONS / WASTE CONNECTIONS	10/9/2020	10/9/2020	14880758	\$6,593.50	
1	12-00-60-6160	TRASH-95 GALLON CART		305.0	\$10.0000	\$3,050.00
2	12-00-60-6160	TRASH-65 GALLON CART		173.0	\$8.0000	\$1,384.00
3	12-00-60-6160	TRASH-35 GALLON CART		63.0	\$8.0000	\$504.00
4	12-00-60-6160	TRASH-SENIOR 35 GALLON		41.0	\$7.0000	\$287.00
5	12-00-60-6160	SEDGWICK CO SURCHARGE		57.0	\$2.5000	\$142.50
6	12-00-60-6160	RECYCLE(INCLUDING UNITS)		588.0	\$2.0000	\$1,176.00
7	12-00-60-6160	CART DELIVERY WICKRIDGE		1.0	\$50.0000	\$50.00
14	WESTAR / EVERGY	10/9/2020	10/9/2020	100920EVERGY	\$1,839.02	
1	01-10-60-6180	STREET LIGHTS		1.0	\$1,839.0200	\$1,839.02
19	WHOLESALE WATER / WHOLESALE WATER SUPPLY DI	10/9/2020	10/9/2020	202010054937	\$3,657.08	
1	10-00-60-6150	WATER USAGE 494200		4,942.0	\$0.7400	\$3,657.08

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

10/12/2020 8:12:07 AM

City of Sedgwick (SEDGKS)
Batch: AAABGH

Page 3

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
10	WICHITA KENWORTH / WICHITA KENWORTH		10/9/2020 10/9/2020	01P12704	\$209.24
1	01-10-70-7110	01P12704 STREET SWEEPER PART-FUEL FILTER	1.0	\$8.0900	\$8.09
2	01-10-70-7120	01P6965 RANGER F350 OIL FILTER	1.0	\$5.4700	\$5.47
3	13-00-70-7120	01P6965 RANGER F350 OIL FILTER	1.0	\$5.4700	\$5.47
4	01-11-70-7120	01P6965 DODGE PU OIL FILTER	0.5	\$5.2400	\$2.62
5	10-00-70-7120	01P6965 DODGE PU OIL FILTER	0.5	\$5.2400	\$2.62
6	10-00-70-7120	01P6965 FORD RANGER OIL FILTER	1.0	\$5.8600	\$5.86
7	01-10-70-7110	01P6965 MOWERS OIL FILTER	4.0	\$5.5600	\$22.24
8	01-10-70-7110	01P6965 JOHN DEERE FILTER	0.3	\$15.2300	\$5.15
9	10-00-70-7110	01P6965 JOHN DEERE FILTER	0.3	\$15.2300	\$5.03
10	13-00-70-7110	01P6965 JOHN DEERE FILTER	0.3	\$15.2300	\$5.03
11	01-10-70-7110	01P6965 BACKHOE OIL FILTER	0.3	\$9.3800	\$2.35
12	01-11-70-7110	01P6965 BACKHOE OIL FILTER	0.3	\$9.3800	\$2.35
13	10-00-70-7110	01P6965 BACKHOE OIL FILTER	0.3	\$9.3800	\$2.35
14	13-00-70-7110	01P6965 BACKHOE OIL FILTER	0.3	\$9.3800	\$2.35
15	01-10-70-7110	01P8121 STREET SWEEPER FUEL & OIL FILTERS	1.0	\$23.9800	\$23.98
16	01-10-70-7110	01P8127 STREET SWEEPER HYD, INTAKE AIR, OIL FILTER	1.0	\$108.2800	\$108.28

Grand Totals

Total Direct Expense: \$17,365.81
Total Immediate Payments: \$17,365.81

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End



BUSBY
FORD &
REIMER, LLC

September 18, 2020

COPY

To the Mayor & City Council
City of Sedgwick, Kansas

We are pleased to confirm our understanding of the services we are to provide the **City of Sedgwick, Kansas** for the year ending **December 31, 2020**.

Audit Scope and Objectives

We will audit the financial statement prepared in accordance with the *Kansas Municipal Audit and Accounting Guide* of the **City of Sedgwick** as of and for the year ending **December 31, 2020**.

We have also been engaged to report on regulatory-required supplementary information that accompanies the **City of Sedgwick, Kansas**' financial statement. We will subject the following regulatory-required supplementary information to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*, and we will provide an opinion on it in relation to the financial statement as a whole:

1. Summary of expenditures-actual and budget.
2. Individual funds schedules of cash receipts and expenditures-actual and budget.
3. Individual funds schedules of cash receipts and expenditures-actual.
4. Schedule of cash receipts and expenditures-Capital Projects.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole is free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statement is fairly presented, in all material respects, in conformity with the *Kansas Municipal Audit and Accounting Guide* and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America and to report on the fairness of the regulatory-required supplementary information referred to in the second paragraph when considered in relation to the financial statement as a whole.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statement.

Auditors' Responsibilities for the Audit of the Financial Statement

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide* and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with auditing standards generally accepted in the United States of America, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statement, including disclosures, and determine whether the financial statement represents the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of certain assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatements of the financial statement, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under American Institute of Certified Public Accountants professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of the **City of Sedgwick, Kansas**' compliance with applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statement of the **City of Sedgwick, Kansas** in conformity with the *Kansas Municipal Audit and Accounting Guide* based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statement

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statement in conformity with the *Kansas Municipal Audit and Accounting Guide*.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will also require certain written representations from you about the financial statement and related matters.

Your responsibilities include adjusting the financial statement to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the regulatory-required supplementary information, in conformity with the *Kansas Municipal Audit and Accounting Guide* and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America. You agree to include our report on the regulatory-required supplementary information in any document that contains, and indicates that we have reported on the regulatory-required supplementary information. You also agree to [include the audited financial statement with any presentation of the regulatory-required supplementary information that includes our report thereon OR make the audited financial statement readily available to users of the regulatory-required supplementary information no later than the date the regulatory-required supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the regulatory-required supplementary information in accordance with the *Kansas Municipal Audit and Accounting Guide*; (2) that you believe the regulatory-required supplementary information, including its form and content, is fairly presented in accordance with the *Kansas Municipal Audit and Accounting Guide*; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reason for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the regulatory-required supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Busby Ford & Reimer, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely matter to federal or state regulators. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Busby Ford & Reimer, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to federal or state regulators. The federal or state regulators may intend or decide to distribute copies of information therein to others, including other governmental agencies.

Randall G. Ford, CPA is the engagement partner and is responsible for supervising the engagement and signing the report.

Our fees for these services will be **\$9,500**. Invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the **City of Sedgwick, Kansas'** financial statement. Our report will be addressed to the Mayor & City Council of the **City of Sedgwick, Kansas**. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion or add emphasis-of-matter or other-matter to our auditors' report, or if necessary, withdraw from this engagement. If our opinion on the financial statement is other than unmodified, we will discuss the reasons with you in advance. If for any reason we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We appreciate the opportunity to be of service to the **City of Sedgwick, Kansas** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

This letter will continue in effect until canceled by either party.

Sincerely,

Busby Ford & Reimer, LLC

Busby Ford & Reimer, LLC

RESPONSE:

This letter correctly sets forth the understanding of the **City of Sedgwick, Kansas:**

By: _____

Title: _____

**City of Sedgwick
City Council Meeting
October 19, 2020**

TO: Mayor and City Council
SUBJECT: Transportation Alternatives Program
PREPARED BY: City Administrator
AGENDA: New Business

Background: The Transportation Alternatives (TA) Program is a federal program administered by the Kansas Department of Transportation and is designed to provide funding for surface transportation projects such as pedestrian and bicycle pathways and other improvements.

The program provides up to eighty (80) percent of the funding and requires the City to provide the other twenty (20) percent plus one hundred (100) percent of any costs not covered by the program. The program is currently accepting applications for the 2022-2023 federal fiscal year and the deadline for submission is November 6.

The City must have their projects obligated/letted by September 30, 2022.

Analysis: Sedgwick residents and stakeholders created a bicycle and pedestrian master plan and used that to apply for grant funding. Blue Cross Blue Shield of Kansas (BCBS) graciously provided the City with \$50,000 in grant funding. Since the TA program provides such a large percentage of the funding, it is important that we aggressively pursue these funds in relation to our available resources and hierarchy of needs/priorities.

At the November 2 council meeting, Council will need to approve a resolution of support committing the City to providing the matching funds as well as maintenance and operation.

I had a conference call with KDOT Coordinator Jenny Kramer and Harlan Foraker of Certified Engineering Design to discuss the project. The problem for a city of our size is that it is very difficult to drill down and get detailed costs without paying thousands of dollars. And if you do pay the thousands of dollars and are not approved for the funding it is a sunk/wasted cost. I expect to have some ballpark numbers/estimates by the next meeting so that the Council can approve the resolution and we can submit an application.

In speaking with Kramer, it is KDOT's expectation that we only seek a funding amount that we are committed to drawing down and using. She further stated that the department looks favorably upon agencies that competently navigate the process and that it increases the likelihood of getting additional funding in future years.

Financial Considerations: City must provide a 20% match and pay for any additional expenses not covered by the program.

Legal Considerations: Must fulfill the program requirements.

Recommendations/Actions: Staff preliminarily recommends Council prepares itself to allocate \$50,000 to match the BCBS grant contribution plus any additional ineligible expenses and should be flexible based on cost estimates received by the next meeting. This would allow us to apply for \$400,000 in funding for a project value of \$500,000.

Attachments:

- Exhibit A. KDOT Transportation Alternatives Program Guide 2022-23
- Exhibit B. Sample Resolution of Sponsorship



Kansas Department of Transportation
Transportation Alternatives Program Guide 2022-23

KDOT Transportation Alternatives Program Guide FFY 2022-23

This document is intended to be used as a guide for potential federal fiscal years 2022 and 2023 Transportation Alternatives (TA) Program applicants, Metropolitan Planning Organizations (MPOs), and all other transportation planning partners. This document includes information on Kansas' TA Program structure, project scoring and selection process, eligibility requirements, and application process. If you have any questions about the contents within this document, please contact:

Jenny Kramer – Bicycle & Pedestrian Coordinator

Kansas Department of Transportation
Eisenhower State Office Building
700 SW Harrison St, 2nd Floor
Topeka, KS 66603-3754
Phone: (785) 296-5186
Email: Jenny.Kramer@ks.gov

Table of Contents

1. [Program Description](#)
2. [Program Structure](#)
 - a. [Eligible Applicants](#)
 - b. [Ineligible Applicants](#)
 - c. [Eligible Projects and Activities](#)
 - d. [Ineligible Projects and Activities](#)
 - e. [Funding](#)
3. [Expectations and Requirements](#)
 - a. [Compliance with Federal and State Requirements](#)
 - b. [Minimum Project Requirements](#)
4. [Application Information and Support](#)
 - a. [MPO Support](#)
 - b. [Required Documents](#)
 - c. [Project Submission](#)
 - d. [Important Dates and Deadlines](#)
5. [KDOT Contacts and Resources](#)
 - a. [Internal and External Contacts](#)
 - b. [KDOT Resources](#)
6. [Project Selection Criteria](#)
 - a. [Applicant Review Process](#)
7. [Appendix](#)
 - a. [2022-23 TA Project Application](#)
 - b. [Scoring Rubrics](#) – Comprehensive and Categorical
 - c. Example [Resolution of Support](#)
 - d. KDOT District [Map](#) and Area Office [Contacts](#)
8. Resources
 - a. [Design Guidance](#)
 - b. [Other Resources](#)

1. Program Description

The federally funded Transportation Alternatives (TA) Program was originally established by Congress in the Moving Ahead for Progress in the 21st Century Act of 2012 (MAP-21). The Fixing America's Surface Transportation (FAST) Act of 2015 continues the program as a TA Set-Aside of the Surface Transportation Block Grant Program (STBGP), a core Federal-aid Highway Program.

TA provides funding for surface transportation projects and programs defined as transportation alternatives, such as on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; Safe Routes to School projects; and projects for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

In Kansas, the TA Program is administered by the Kansas Department of Transportation (KDOT). All states are required to develop a competitive process specifically for the TA Program project selection process. The development of a competitive process for TA funds is an opportunity to develop transparent project solicitation, prioritization and selection processes. KDOT expects this method to deliver high project quality and infrastructure improvements that are supported by local, regional and state transportation goals.

2. Program Structure

Included in the following information is a summary of the FHWA TA Program Guidance. For more information, please visit FHWA's *Transportation Alternatives* [webpage](#).

a. Eligible Applicants

Entities that are eligible to apply for TA funds are:

- Local governments
- Regional Transportation Authorities
- Transit agencies
- Natural resource or public lands agencies
- School Districts, local education agencies or schools
- Tribal governments
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails that the State determines to be eligible

b. Ineligible Applicants

Entities that are not eligible to apply for TA funds are:

- KDOT, MPOs, and non-profits, however, each of these entities may partner with an eligible entity to carry out a project if the eligible entity is the official Project Sponsor.

c. Eligible Projects and Activities

To be eligible for TA funds, a project must meet one or more of the TA project definitions listed below and must relate directly to surface transportation.

1. Pedestrian and Bicycle/Non-Motorized Transportation
 - a. [Pedestrian/Bicycle/Non-motorized Transportation Facilities](#) – sidewalks, walkways or curb ramps; bike lane striping, wide paved shoulders, bike parking and bus racks; traffic calming; off-road trails; bike and pedestrian bridges and underpasses; ADA compliance.

- b. [Infrastructure Related Projects to Provide Safe Routes for Non-Drivers](#) – infrastructure and accommodations for children, older adults, and individuals with disabilities to access daily needs.
- c. [Conversion of Abandoned Railway Corridors to Trails](#) – acquisition of railroad rights-of-way; planning, design, and construction of multiuse trails and rail-with-trail projects.
- 2. [Safe Routes to School \(SRTS\)*](#) – planning and programming of non-infrastructure projects; the planning, design, and construction of infrastructure-related projects that will substantially improve the ability of students to walk and bicycle to school, including:
 - [Non-Construction – New Separate Application for non-construction project proposals.](#)
 1. Development of a Safe Routes to School Master Plan
 2. Traffic education and enforcement programs
 3. Student sessions on pedestrian and bicycle safety curriculum
 4. Equipment and materials supporting the development and/or implementation of strategies and programs related to Education, Encouragement, and Evaluation
 5. Funding for training, volunteers, and managers of SRTS programs
 6. Preliminary Engineering (PE) design work on identified routes and amenities from an existing Safe Routes to School Plan or Master Plan
 - [Construction](#)
 1. Sidewalk improvements
 2. Traffic calming and speed reduction improvements
 3. Pedestrian and bicycle crossing improvements
 4. On-street bicycle facilities
 5. Off-street bicycle and pedestrian facilities
 6. Secure bicycle parking and facilities
 7. Traffic diversion improvements within the vicinity of schools

***Please note: All SRTS projects should be within approximately two miles of a school that accommodates students in kindergarten through eighth grade.**
- 3. [Historic/Archeological Transportation Activities](#)
 - a. [Historic Preservation & Rehabilitation of Historic Transportation Facilities](#) – preservation of buildings and facades in historic districts; restoration of historic buildings for transportation-related purposes; access improvements to historic sites.
 - b. [Archaeological Activities](#) – projects related to impacts from implementation of highway construction projects.
- 4. [Scenic and Environmental](#)
 - a. [Scenic Turnouts and Overlooks](#) – construction of scenic turnouts, overlooks, and viewing areas.
 - b. [Outdoor Advertising Management](#) – billboard inventories and removal of illegal and non-conforming billboards.
 - c. [Vegetation Management](#) – improvement of roadway safety; prevention of invasive species; providing erosion control.
 - d. [Stormwater Mitigation](#) – pollution prevention and abatement activities to address stormwater management; water pollution prevention related to highway construction or due to highway runoff.
 - e. [Wildlife Management](#) – reduction of vehicle-caused wildlife mortality; restoration and maintenance of connectivity among terrestrial or aquatic habitats.

Project proposals must be for a complete, identifiable, and usable facility or activity. Funds will not be awarded for partial projects that cannot function as a complete and useful facility or activity. However, funding may be awarded to a specific phase of a project if that phase, when completed, can function as a stand-alone project. Proposals with multi-phase projects must clearly identify each phase and funding needs for each of the phases.

d. Ineligible Projects and Activities

Below are some of the activities that will not be funded with federal dollars. It is the Project Sponsors' responsibility to cover the costs incurred with the associated activities. Items that are ineligible for funding by the TA Program can be included in the construction contract as non-participating items with the funding provided by the sponsor.

- Signing, landscaping, lighting and other scenic enhancements as independent projects, however, landscaping and scenic enhancements could be eligible as part of the construction of any Federal-aid highway project under 23 U.S.C. 319, including TA-funded projects.
- Acquisition of scenic easements and scenic or historic sites.
- Administrative costs – Some examples of actions considered to be administrative are application preparation; consultant selection and management; coordination with KDOT, etc.
- Public art – Items of public art include, but are not limited to: statuary, decorative banners, flag displays (including flagpoles), murals, fountains, clock towers, etc.
- Standard roadway or bridge infrastructure items, such as roadway paving or structural work, will not be considered for funding unless incidental to the TA project.
- Parking – Exceptions to this is if the parking facility is related to a bicycle trailhead, or to access a turnout, overlook, viewing area, or at/within an historic transportation facility project. Another exception is if the parking facility is related to a Safe Routes to School project that addresses student pick-up/drop-off zones that prioritize or significantly improve pedestrian and bicycle access in and around the area.
- Mitigation – A work item that serves to mitigate (compensate for) an environmental impact (including historic, natural, or cultural).
- Operation of historic transportation facilities.
- Transportation Museums.

*This is not a comprehensive list. If you have any questions or concerns, please contact the State Bicycle & Pedestrian Coordinator.

e. Funding

There are two general allocations of TA funds: statewide and by population. The statewide funds may be awarded to projects in any area administered by KDOT. The "by population" funds must be spent in locations associated with the population ranges for which funding is allocated. In total, KDOT expects to be responsible for administering a combined total of \$14 million in TA funds to be available in FFY2022-23. The funding amounts are explained below.

Areas >200,000 Urbanized Population

TA funding is directly allocated to urbanized areas with a population greater than 200,000. These MPO's are responsible for awarding their allocated funds to projects within their MPO boundaries through a competitive selection process. KDOT does not administer TA projects in these areas. If your project is in the Kansas City or Wichita areas, please contact the MPO responsible for your area.

- [Mid-America Regional Council](#) (MARC) – serves the nine-county Kansas City metropolitan area, which includes 119 separate city governments as [members of MARC](#).
- [Wichita Area Metropolitan Planning Agency](#) (WAMPO) – serves several cities in the Wichita metropolitan [area](#).

Areas <200,000 Population

KDOT is responsible for funding allocated to areas of less than 200,000 population.

- Approximately \$7 million is anticipated to be available for FFY 2022-2023
- KDOT administers funding through a statewide competitive process
- KDOT will conduct one statewide call for projects for areas with populations of 5,001-200,000 and other areas with populations <5,001

Statewide/Any Area

KDOT is also responsible for allocated funding for statewide projects.

- Approximately \$7 million is anticipated to be available for FFY2022-2023
- Funding can be awarded to eligible sponsors in any area administered by KDOT
- KDOT administers funding through a single competitive process combined with the areas with populations less than 200,000

Recreational Trails Program

Additionally, Kansas has also elected to continue the Recreational Trails Program (RTP), which is administered by the Kansas Department of Wildlife Parks & Tourism (KDWPT). The RTP is a set-aside amount of Kansas' TA allocation. For more information on RTP, please visit KDWPT's [Grants webpage](#).

Local Match

In Kansas, TA funds may pay for up to 80% of eligible expenses but cannot exceed the approved grant maximum. A local cash match is required to pay for 20% or more of the eligible project costs. This match requirement also applies to all Safe Routes to School projects. Federal funds cannot be used as matching funds, unless expressly permitted by law. State funds are eligible for use as match.

Project sponsors are responsible for 100% of ineligible expenses, non-participating items, and all costs exceeding the award amount.

Cost Reimbursement

KDOT's TA Program is not a grant program and no money is provided upfront. TA only acts as a cost-reimbursement program on a limited basis. In most cases, since most TA projects will be administered by KDOT, Project Sponsors will be responsible for paying their match in the form of a one-time lump sum after accepting a contractor's bid to construct the project.

The only projects that will operate on a cost reimbursement agreement are all SRTS Non-infrastructure projects and any locally let projects by cities that are certified to let their own projects.

Please note that if your agency's application is selected for funding, the agency will enter into a City/State Agreement with KDOT and serve as the official sponsoring agency. As the official sponsoring agency, you will be responsible for submitting payments.

Limitations and Availability

TA funds will be available for the year FFY they're awarded and agencies must have their projects obligated/approved for letting by September 30 of that FFY or risk forfeiture of project funds. Please

note that the obligation of funds is contingent upon completion of the design phase of a construction project; therefore, you must complete your design phase within the appropriate timeframe to obligate your construction funds. It is highly recommended that you begin the project consultant selection and design process immediately following the announcement of awards. **Sponsors are encouraged to follow the KDOT [Consultant Selection Guide](#) throughout this process.**

3. Expectations and Requirements

It is the duty of each Project Sponsor to read this guidance and become familiar with KDOT's TA process. Applying for federal funds begins a significant undertaking, which must be led by the Project Sponsor from start to finish. Projects that are not able to navigate the federal requirements and be ready to be advertised for construction by the end of their awarded FFY may be subject to forfeiture of awarded funds and project cancellation.

a. Compliance with Federal and State Requirements

The following is a list of the basic eligibility requirements that all KDOT TA projects must meet.

1. Involvement of the public, including the adjacent property owners, in the development of the project.
2. Compliance with the Uniform Relocation Property Assistance and Real Property Acquisition Policies Act (the Uniform Act) for the acquisition of easements or the purchase of land in fee simple. This includes fair treatment practices and may include the completion of an appraisal on parcels to be acquired. This requirement applies whether or not federal funds will be used for the acquisition costs.
3. National Environmental Policy Act (NEPA). This requires verification the project is not harmful to the environment in the following areas:
 - Noise - impacts of noise during and after construction
 - Air Quality – impacts to air quality
 - Cultural Resources - disturbances to areas of archaeological or historical significance. Properties proposed for rehabilitation or preservation must be eligible for or on the list of the National Register of Historic Places. (Section 106 of the National Historic Preservation Act)
 - Water Quality - impacts to water quality
 - Wetlands - impacts to wetlands
 - Floodplains - impacts to regulatory floodways or to a 110-year floodplain
 - Farmland Protection - impacts to surrounding farmland
 - Hazardous Waste Sites - location of and impacts to hazardous waste sites
4. Americans with Disabilities Act (ADA). Projects must conform to the Americans with Disabilities Act, which allows for reasonable access to the project for persons with disabilities.
5. Disadvantaged Business Enterprises (DBE). Verification must be received that efforts have been made to solicit bids from disadvantaged business enterprises. DBE goals are set by KDOT's Bureau of Contract Compliance. Any DBE vendor must be on the KDOT-approved list. To check a vendor's status, please contact Contract Compliance at 785-296-7940.
6. Other required federal special provisions.
7. Davis-Bacon Wage Requirements. Projects will be required to comply with Davis-Bacon wage requirements, which state that contractors will conform to federal minimum wage requirements.
8. Competitive bidding requirements. Construction projects are required to be let through KDOT unless otherwise approved.

9. Permits or Other Approvals. It is the project owner/sponsor's responsibility to obtain all permits, inspections, or other approvals that may be required as a result of the activities proposed as part of the project.

National Environmental Policy Act (NEPA)

This act requires Federal agencies to disclose and consider, through an Environmental Assessment and, sometimes, through an Environmental Impact Statement, any significant effect a project may have on the environment (including cultural, natural, social and historical resources).

Except in unusual circumstances, a TA project will be processed as a categorical exclusion. A categorical exclusion **does not** mean that no environmental work is required, only that there is not a significant environmental effect; therefore, less documentation is required.

Section 4(f) of the U.S. Department of Transportation Act

The FHWA cannot approve a project that uses land from a Section 4(f) resource (publicly owned parks, recreation areas, wildlife and waterfowl refuges, and national, state, or local historical sites) unless the Project Sponsor is also the owner/administrator of the park, or FHWA determines that no feasible alternative exists. In such a case, all efforts must be made to minimize harm to the resource. Note that this Section does not apply to restoration, rehabilitation or maintenance of historic transportation facilities if the work does not adversely affect the resource's historic qualities.

Section 106 National Historic Preservation Act (NHPA) of 1966

Federal agencies are required to consider the potential effects of a project on a property that is listed in or eligible for the National Register of Historic Places.

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, As Amended

This act provides requirements in the real property acquisition and provides for relocation payments. Note that all Transportation Alternative projects are subject to the Act except those that do not involve acquisition of additional property or relocations.

Brooks Act

Federally assisted consultant contracts for engineering and related design services must use qualification-based selection procedures, which disallow price as a factor in the selection process. Note that Ohio's procedures mirror the Brooks Act.

Competitive Bidding

Construction projects must be advertised and awarded to the lowest responsible and responsive bidder through open competitive bidding.

Predetermined Minimum Wage (Davis-Bacon)

The minimum prevailing wage rate must be paid to all workers on Federal-aid highway projects that exceed \$2,000. Note that if the project is a transportation facility and is eligible solely on function (e.g., restoration of a railroad station, an independent bike path, etc.), then this Act does not apply unless the project is physically located within the existing right-of-way of a Federal-aid highway.

This is not a comprehensive list. The FAST Act requires that projects funded by the Transportation Alternatives Program must be carried out under the same rules and procedures as a highway project on a Federal-aid highway.

b. Minimum Project Requirements

In addition to the above requirements, applicants for TA funds must meet the following minimum requirements:

1. The Project Sponsor and the proposed activity or project must meet the program's eligibility requirements.
2. The Project Sponsor must provide a Resolution of Support indicating proof of local match (no less than 20%), commitment to operating and maintaining the proposed project for the useful life of the project, and availability of funds in the agency's budget to pay all project costs up front. See sample [Resolution of Support](#).
3. The Project Sponsor must submit Letter(s) of Support from the jurisdiction(s) that has ownership over the affected right(s)-of-way. This requirement only applies when a project is not entirely located within the jurisdiction of the sponsoring entity.
4. The Project Sponsor must submit a basic map identifying the location of the proposed project.
5. TA projects that are included in or consistent with an eligible local planning document will be given priority. The following is a list of potentially acceptable planning documents:
 - Bicycle and Pedestrian Plans
 - Multi-modal Planning Studies
 - Economic Development Plans
 - Regional Transportation Plans
 - Comprehensive Plans
 - Land Use Plans and Studies
 - Corridor Studies
 - Master Plans
 - Safe Routes to School (SRTS) Plans
 - Road Safety Audits or Traffic Studies
 - Safety Management Plan
 - Any other document deemed eligible by the Project Scoring Committee
6. Project Sponsors must present a well-defined scope of work, which lays the foundation for an accurate budget.
7. After awards are announced, all selected TA projects must be included in the State Transportation Improvement Program (STIP), as well as the Transportation Improvement Program (TIP) for their respective MPO.

4. Application Information and Support

The goal of KDOT's TA Program project selection process is to encourage and reward efforts that meet and exceed the minimum program requirements listed above. The following information is provided to assist applicants with preparing an eligible, competitive project application.

a. MPO Support

All projects located within the boundaries of an MPO will require a letter of concurrence from MPO staff. The MPO may decide to route that letter to their policy body for formal action, but it is not required. If this situation applies to your project, please contact the appropriate MPO to discuss your project, the MPO's process of approval, and deadline information.

Flint Hills Metropolitan Planning Organization (FHMPPO)

Jared Tremblay, Project Manager

tremblay@flinthillsmmpo.org

Metropolitan Topeka Planning Organization (MTPO)

Taylor Wolfe, Multi-Modal Transportation Planner 1
twolfe@Topeka.org

Lawrence-Douglas County Metropolitan Planning Organization (LDCMPO)

Jessica Mortinger, Senior Transportation Planner
jmortinger@lawrenceks.org

St. Joseph Area Transportation Study Organization (SJATSO)

Chance Gallagher, Transportation Planner
cgallagher@stjoemo.org

b. Required Documents

Incomplete applications will not be considered

All applicants must submit the following documents as part of the TA Program application:

- **2022-23 TA Project Application** – Appendix A.
- **NARRATIVE** – Up to 3 pages that describe existing conditions, project need, project scope, and project benefits.
- **DETAILED MAP & PHOTOS** - that identify the project location, boundaries, and existing conditions.
- **SKETCH-PLAN/PRELIMINARY DESIGN** – that illustrate the proposed project as completed, including cross-sections of proposed facility types (does not apply to SRTS Non-infrastructure applications).
- **COST ESTIMATES** – an itemized breakdown of the total project costs. Please list costs that are expected to be “participating” and “non-participating” expenses, and for which work phase(s) you are requesting funds for (CONST and/or CE phases for all infrastructure projects; Planning/PE/Design/Programming = SRTS Non-construction only).
- **PROJECT TIMELINE** – for the total duration of project development. Please base your schedule upon awards being announced in Spring 2021, followed by the design/project consultant selection process.
- **RESOLUTION OF SUPPORT (with authorized signatures)** – indicating proof of funds to cover the required matching funds, maintenance and budget responsibilities from Project Sponsor – See appendix.
- **LETTERS OF SUPPORT** – from the public, community organizations or businesses, or regarding acquisition of Right-of-Way from property owners. When applicable, a Letter of Support *is* required from any historical society, scenic or historic byway board, or MPO that addresses the project’s impact related to the organization and the community it serves.
- A **SAFE ROUTES TO SCHOOL PLAN** – all SRTS projects *must* provide a corresponding approved SRTS Plan that supports the proposed project, with the exception of projects applying for funding to develop a SRTS Plan.
- **PLANNING DOCUMENTS** – please provide the section(s) from any eligible planning document (examples listed in section 3.b.5) that supports the proposed project, with the exception of projects applying for funding to develop a SRTS Plan.

c. Project Submission

Please submit completed application packets, which include 1 paper copy and 1 digital copy in PDF format on a USB flash drive, by mail to KDOT headquarters. **Incomplete application packets and email submissions will not be accepted.** All applications must be postmarked no later than Friday, November 6, 2020. Please mail all applications to:

Jenny Kramer – Bicycle & Pedestrian Coordinator, Kansas Department of Transportation,
Eisenhower State Office Building, 700 SW Harrison St, 2nd Floor, Topeka, KS 66603

Consistent with other Federal-aid highway programs, TA funds must be used for eligible projects that are submitted by eligible entities and selected through a competitive process. The federal TA Program does not establish minimum standards or procedures for the competitive process. The project scoring and selection process is conducted by KDOT’s Project Scoring Committee (PSC) and Program Review Committee (PRC).

All applications submitted to KDOT for inclusion in the statewide competitive selection process will be rated and ranked by the PSC in accordance with the criteria listed in this guide. All projects will be ranked and presented to the PRC for their consideration to receive TA funding. However, since funding is limited by the total TA Program allocation, as well as the sub-allocations to the population areas, which KDOT is required by FHWA to meet, the PRC may adjust the projects selected to program funds in a geographically equitable manner.

After projects are selected, official award letters will be sent to the Project Sponsors. Award recipients within MPO boundaries must contact their respective MPOs with information on the selected projects. MPOs will then need to add the selected projects to their TIP, for ultimate inclusion in the STIP.

d. Important Dates and Deadlines

Date	Activity
July 31, 2020	Project Concept Forms due. Email forms to Jenny.Kramer@ks.gov
August	Project Concept technical assistance and feedback period.
August 28, 2020	Applications emailed to eligible sponsors who completed the Project Concept Form.
November 6, 2020	Applications are due. Please submit 1 paper copy and 1 digital copy in PDF format on a USB flash drive, mailed to KDOT headquarters: Attn: Jenny Kramer, 700 SW Harrison St. 2nd Floor, Topeka, KS 66603.
November-January	Application review period.
Early 2021	Project selections and public announcement of awards.

5. KDOT Contacts and Resources

a. Internal and External Contacts

For more information on KDOT's TA Program, interested applicants should contact:

Transportation Planning

Jenny Kramer, State Bicycle & Pedestrian Coordinator,
Jenny.Kramer@ks.gov, Phone: (785) 296-5186

Bureau of Local Projects

Nelda Buckley, Road Team Leader
Nelda.Buckley@ks.gov, Phone: (785) 296-0415

Historic Preservation

Patrick Zollner, Division Director & Cultural Resources,
pzollner@kshs.org, Phone: (785) 272-8681

b. KDOT Resources

- [Bureau of Local Projects webpage](#)
 - Form 1302 – Request for Project (use for all construction projects)
 - Form 1312 – Request for Non-infrastructure Project (use for SRTS Non-construction projects)
- [Local Public Authority \(LPA\) Administered Projects](#)
 - Form 1313 – Request for Payment
 - Form 1314 – Change Order Form
- [KDOT LPA Project Development Manual](#)
- [Federal](#) and [State](#) Requirements

6. Project Selection Criteria

Application Review Process

a. Initial Review

An initial review of applications will be completed based on the criteria listed below. Any missing documents or information will be requested. Upon notice of missing items, applicant will have three (3) business days to submit.

To pass the initial review, applications must meet all of the following **minimum requirements**:

- The application packet is postmarked or received by the application deadline.
- The applicant is an eligible entity to receive TA funding and has the authority to enter into a contract with the State.
- The application form is filled out correctly, signed, and includes all required attachments.
- The applicant demonstrates how the project is one or more of the eligible projects or activities.
- The proposed project is directly related to surface transportation.
- The application demonstrates that the required 20% minimum local cash match is available to support the participating phases of the project.
- The applicant demonstrates responsibility for 100% of non-participating items, ineligible expenses, and all costs exceeding the award amount.

- The application includes a signed Resolution of Support that commits to long-term maintenance and operation of the completed project.
- The applicant does not currently have any other projects with KDOT that are on FHWA's inactive project report.
- The completed project will be open to the general public and meets the accessibility standards of the Americans with Disabilities Act.
- The application demonstrates that the completed project fulfills a public need, directly addresses a safety issue, or makes an important connection to the local/regional/state transportation system.
- The applicant demonstrates the ability to meet applicable federal, state, and local requirements.

b. Comprehensive and Categorical Technical Review

Complete applications that are determined to qualify for TA funding go through a rigorous review and scoring process that includes a comprehensive and categorical review (See Appendix B for Comprehensive Scoring Rubric. See Appendix C for Categorical Scoring Sheets):

- Applications will be arranged by Project Category and distributed to the Project Scoring Committee (PSC) for review and initial evaluation. The committee will be made up of representatives from KDOT's Division of Planning and Development and Bureau of Local Projects, a Federal Highway Administration (FHWA) representative, and professionals who specialize in the fields of project categories.
- Additional information or clarification may be requested by TA Program Coordinator at this time. For example, applicants may be asked to provide clarity and additional information on proposals via conference call, site visits, submission of clarifying information such as google earth images, photos, plans, etc.
- Scoring is derived from information in the application materials submitted, including proposed budget, illustrations, and text narrative.
- Points will be awarded on both technical aspects as well as category-specific criteria to determine the need and quality of the project and its potential to strengthen the transportation system for users of all ages and abilities.
- This assessment evaluates projects based upon perceived strengths and weaknesses, project readiness, accuracy of estimate and schedule, appropriateness of scope, potential obstacles, experience with the Project Sponsors, and Project Sponsors' financial status with KDOT.
- Project Sponsor's past performance on the delivery and maintenance of KDOT projects, if applicable, will be considered throughout the scoring and evaluation process.
- The PSC will determine recommended list of projects to present to the Program Review Committee (PRC).

c. Program Review Committee deliberations and recommendations

Final recommendations will be presented to the PRC for additional review and discussion. Final project selection highly-considers overall scores, but also considers merit, availability and geographical distribution of funding. KDOT will officially announce the list of funded projects by Spring 2021.

7. Appendices

- a. 2022-23 TA Project Application
- b. Scoring Rubrics – Comprehensive and Categorical
- c. Example [Resolution of Support](#)
- d. KDOT District [Map](#) and Area Office [Contacts](#)

8. Resources

a. Design Guidance

- i. [AASHTO: Guide for the Development of Bicycle Facilities \(2012 – 4th Edition\)](#)
- ii. [Manual on Uniform Traffic Control Devices \(MUTCD\)](#)
 - 1. [Bicycle Facilities and the MUTCD](#)
- iii. [FHWA: Guide for Improving Pedestrian Safety at Uncontrolled Crossing Locations \(2017\)](#)
- iv. [FHWA: Achieving Multimodal Networks: Applying Design Flexibility and Reducing Conflicts \(2016\)](#)
- v. [FHWA: Separated Bike Lane Planning and Design Guide \(2015\)](#)
- vi. [FHWA: Small Town and Rural Multimodal Networks \(2016\)](#)
 - 1. [Small Town and Rural Design Guide: Facilities for Walking and Biking](#)
- vii. [Institute of Transportation Engineers \(ITE\): Designing Walkable Urban Thoroughfares: A Context Sensitive Approach](#)
- viii. [PEDSAFE: Pedestrian Safety Guide and Countermeasure Selection System](#)
- ix. [BIKESAFE: Bicycle Safety Guide and Countermeasure Selection System](#)
- x. [National Association of City Transportation Officials \(NACTO\): all design guides](#)

b. Other Resources

- xi. [Safe Transportation for Every Pedestrian \(STEP\)](#)
- xii. [FHWA: Addressing Common Misconceptions \(2015\)](#)
- xiii. [FHWA: Incorporating On-Road Bicycle Networks into Resurfacing Projects \(2016\)](#)



Transportation Alternatives (TA) Program FFY 2022-23 PROJECT APPLICATION FORM

APPLICANT INFORMATION			
1. ELIGIBLE APPLICANT – select only one			
<input type="checkbox"/> Municipality	<input type="checkbox"/> County	<input type="checkbox"/> State Agency	<input type="checkbox"/> Federal Agency
<input type="checkbox"/> USD	<input type="checkbox"/> School	<input type="checkbox"/> Tribal Gov.	<input type="checkbox"/> Other _____
2. AGENCY NAME		3. CO-SPONSOR (if any)	
4. AGENCY MAILING ADDRESS		CITY	ZIP
5. PRIMARY CONTACT	TITLE and ORGANIZATION	EMAIL	PHONE
SECONDARY CONTACT	TITLE and ORGANIZATION	EMAIL	PHONE #

PROJECT DESCRIPTION		
6. PROJECT NAME		
7. LOCATION/ADDRESS		8. PROJECT LIMITS (mileposts, intersecting roadways, rivers, railroads, other boundaries)
9. COUNTY	10. MUNICIPALITY	11. PROJECT RADIUS (e.g ½ mile, 1 mile)
12. 3-4 SENTENCE DESCRIPTION OF PROJECT PURPOSE AND SCOPE		



Transportation Alternatives (TA) Program FFY 2022-23 PROJECT APPLICATION FORM

ELIGIBILITY			
13. PROJECT CATEGORY – select only one			
PEDESTRIAN & BICYCLE / NON-MOTORIZED TRANSPORTATION <input type="checkbox"/> Pedestrian/Bicycle/Non-motorized transportation facilities <input type="checkbox"/> Infrastructure related projects to provide safe routes for non-drivers Conversion of abandoned railway corridors to trails	HISTORIC / ARCHAEOLOGICAL TRANSPORTATION ACTIVITIES <input type="checkbox"/> Historic preservation and rehabilitation of historic transportation facilities <input type="checkbox"/> Archaeological activities relating to impacts from another eligible activity		
SAFE ROUTES TO SCHOOL <input type="checkbox"/> Construction	SCENIC AND ENVIRONMENTAL <input type="checkbox"/> Construction of turn-outs, overlooks, and viewing areas <input type="checkbox"/> Streetscaping or corridor landscaping, and vegetation management practices in transportation rights-of-way <input type="checkbox"/> Highway-related stormwater management, water pollution prevention or abatement related to highway construction or highway runoff <input type="checkbox"/> Reduction of vehicle-cause wildlife mortality or restoration of habitat connectivity <input type="checkbox"/> Inventory, control, or removal of outdoor advertising		
PROJECT COST ESTIMATES			
14. TOTAL TAP FUNDS REQUESTED: \$			
	Participating	Non-participating	Total
15. Preliminary Engineering (design)	SRTS Planning Phase <u>only</u>	\$	\$
16. Utilities		\$	\$
17. ROW		\$	\$
18. Construction Engineering (Inspection)	\$	\$	\$
19. Construction Total	\$	\$	\$
a.	\$	\$	\$
b.	\$	\$	\$
c.	\$	\$	\$
d.	\$	\$	\$
e.	\$	\$	\$
f.	\$	\$	\$
20. PROJECT TOTALS	\$	\$	\$



Transportation Alternatives (TA) Program FFY 2022-23 PROJECT APPLICATION FORM

PROJECT QUALIFICATIONS																						
			YES	NO																		
1.	Will your project require acquisition of Right-of-Way or any easements?																					
	a. If YES, do you have a Letter of Support from the property owner(s)?																					
2.	Are any state funds involved with this project? If YES, please explain the source, amount, and conditions:																					
3.	Are other federal funds involved with this project? If YES, please explain the source, amount, and conditions:																					
4.	Is this project within the boundaries of an MPO?																					
	a. If YES, is the project listed in the TIP or MTP?																					
5.	Is this project located in an area of historical significance or within a designated scenic or historic byway corridor? If YES, please provide details:																					
6.	Has any part of this project been started already? If YES, please provide details:																					
7.	Can this project be completed in phases? If YES, please provide basic details below:																					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="width: 15%;">Phase</th> <th style="width: 55%;">Scope of Work</th> <th style="width: 30%;">TA Funds Requested</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Phase	Scope of Work	TA Funds Requested																		
Phase	Scope of Work	TA Funds Requested																				
8.	If this project can be completed in phases, is each phase addressed separately within the NARRATIVE, PRELIMINARY DESIGN, AND COST ESTIMATES sections of the application packet?																					



Transportation Alternatives (TA) Program FFY 2022-23 PROJECT APPLICATION FORM

REQUIRED DOCUMENTS CHECKLIST		
<p>21. REQUIRED ATTACHMENTS – please attach the following items to this application with the corresponding letter (A thru I) in the upper right-hand corner of each item.</p>		
A	NARRATIVE	Prepare 2 to 3 pages of text that describe existing conditions, needs, project scope, and benefits related to the proposed project.
B	DETAILED MAPS & PHOTOS	Provide maps and photos that identify the project location, boundaries, and existing conditions.
C	SKECTH-PLAN/PRELIMINARY DESIGN	Provide documents that illustrate the completed project, include cross-sections and preliminary plans for proposed facility types.
D	COST ESTIMATES	Prepare a detailed itemization of the estimated total project costs and the associated work phase(s).
E	PROJECT TIMELINE	Prepare a project timeline for the total duration of the project or program. Please anticipate awards being announced in December 2018 and beginning the design process once awards are announced.
F	RESOLUTION OF SUPPORT	Provide an official endorsement of the project from the authority to be responsible for providing the matching funds, maintenance and operation. The authority must provide written assurance that it will adequately maintain the completed project for its intended public use.
G	LETTERS OF SUPPORT	Provide Letters of Support for the project from the public, community organizations and businesses, or property owners regarding right-of-way. If applicable, a Letter of Support will also be required from any historical society, scenic or historic byway board, or MPO that addresses the project's impact.
H	SAFE ROUTES TO SCHOOL PLAN	All SRTS – Construction applicants must submit a Safe Routes to School Plan that supports the proposed project.
I	PLANNING DOCUMENT	If available, provide the section from any eligible planning document that supports the proposed project.



Transportation Alternatives (TA) Program FFY 2022-23 PROJECT APPLICATION FORM

CERTIFICATION

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the participating local authority. I understand the attached **RESOLUTION OF SUPPORT** binds the participating authority to assume responsibility for adequate maintenance of any new or improved facilities.

I understand that all construction must comply with AASHTO design standards and any signage and markings must be compliant with the current issue of the MUTCD.

I also understand that, although this information is sufficient to secure a commitment of funds, an executed agreement between the applicant and the Kansas Department of Transportation (KDOT) is required prior to the authorization of funds.

Signature:

Date:

Name (printed):

Title:

Representing:

APPLICATION SUBMISSION (e-mail submissions will not be accepted)

Please submit **1 hard copy and 1 digital copy** (in PDF format on a USB flash drive) of the completed application with all required documents. All application packets **must be received or postmarked by Friday, November 6, 2020** and mailed to:

Attn: Jenny Kramer
Kansas Department of Transportation
Eisenhower State Office Building
700 SW Harrison St, 2nd Floor
Topeka, KS 66603

Comprehensive Review (50 points possible)

Projects will first be screened for accuracy and completion by KDOT's Comprehensive Transportation Planning Unit.

The Project Scoring Committee (PSC) will use the evaluation described below to assign each project a maximum score of 50 points. They will be searching for this information in the application materials you submitted, including proposed budget, illustrations, and text narrative – no external research will be done, so please be complete and specific in your application materials.

Points will be awarded on both technical aspects as well as category-specific criteria to determine the need and quality of the project and its potential to strengthen the state's transportation system for users of all ages and abilities. This assessment evaluates projects based upon perceived strengths and weaknesses, accuracy of estimate and schedule, appropriateness of scope, potential obstacles, experience with the Project Sponsor, and Project Sponsor's financial status with KDOT.

Comprehensive Review points possible:

Section	Low Score	High Score
Narrative	0	20
Map and Photos	0	5
Sketch-Plan/Prelim Design	0	5
Cost Estimates	0	3
Project Timeline	0	2
Letters of Support	0	5
Past Project Performance	-10	0
Project Potential and Readiness	0	10
Total	-10	50

Narrative. The PSC will review the narrative and score based on how well the applicant describes the following in relation to the proposed project:

- **Existing Conditions.** The narrative provides a clear and concise description of existing conditions (0-5pts).
- **Project Need.** Project addresses one or more of the following: a safety concern, connectivity, access, equity, environment (0-5pts).
- **Project Scope.** Demonstrates how project connects to existing infrastructure and transportation systems (0-5pts).
- **Project Benefits.** Includes how project benefits users of multiple transportation modes AND incorporates elements of more than one eligible TA activity (0-5pts).

A score of 0-20 may be assigned.

Detailed Maps and Photos. The PSC will review maps and photos and will score based on how well these items identify the project location, boundaries, existing conditions, and need. A clear connection must be made between narrative and visuals (0-5pts).

Sketch-Plan/Preliminary Design. The PSC will review all sketches, concept drawings, cross-sections and any preliminary design work and will score based on how well these items illustrate the completed project as proposed (0-5pts).

Cost Estimates. The PSC will review cost estimates and score based on how detailed and reasonable the estimated total project costs are in relation to the associated work phase(s) (0-3pts).

Project Timeline. The PSC will review the project timeline and score how realistic and appropriate the timeline for the total duration of the project or program is and how likely the implementation schedule will lead to timely completion (0-2pts).

Letters of Support. The PSC will review the letters of support and will base score on how well the letters represent diverse and broad key partners and stakeholders and that all stakeholders that will be involved in the project have submitted a letter of support (0-5pts).

Past Project Performance. For past Project Sponsors, the PSC will review project delivery and maintenance record on previous projects and determine whether it was satisfactory (0), unsatisfactory with delivery (-5), and/or unsatisfactory with maintenance (-5). A score range of -10 to 0 may be assigned.

Project Potential and Readiness. The PSC will score this section based on how well the applicant has demonstrated the following throughout the application and any addition information provided (including site visits if applicable):

- Demonstrated ability to handle a new federal project. E.g. if sponsor has a current project, they are on schedule and describe how proposal ties in. If new, demonstrates an understanding of the federal process.
- Scope demonstrates an understanding of what is involved in the proposed concept (e.g. ROW, retaining walls, etc.), possibly with some or all of the design work completed.
- One clear concept/proposal is presented with details worked out for crossings, bike facilities, location, etc.

A score of 0-10 pts may be assigned.

Category Review (50 points possible) Bike Ped

The next part of the evaluation is conducted by the professionals specializing in each project category: Bicycle and Pedestrian; Historic and Archaeological; Safe Routes to School; and Scenic and Environmental. Each Project could receive up to a possible 50 points based on the professional review of applications.

Sponsor:

Project:

CatReview Score: /50

Bicycle & Pedestrian transportation projects are evaluated based upon relationship to the transportation system and project characteristics.

Relationship to Transportation System. Need(s) the proposed project will address. The maximum total point value is 35 (select all that apply and combine scores).

10	Included in a local bicycle or pedestrian plan or other transportation, land use and/or economic planning document that addresses bicycle and pedestrian needs
10 OR 5	Completion/maintain of a missing link on a national or statewide facility
5	Completion/maintain of a missing link on a local facility
10	Provides new, or maintains, access to major destinations such as schools, shops, transit facilities, park and ride lots and other major community facilities
5	Includes reasonable enhancements to an existing facility (e.g. benches, lighting, etc.), if applicable

Project Characteristics. Degree to which the project addresses existing or future safety problems for bicyclists and/or pedestrians along the existing corridor. The maximum total point value is 15 (select best fit for each item and combine scores).

Conflict Factors and Speed Management (choose all that apply)	Street design to manage speed, e.g. narrower lanes, chicanes, speed humps, crossing islands, etc.	5
	Provide/maintains safe crossing or access at major barriers, e.g. railroads, roadways, closed communities, rivers, etc.	4
	Incorporates pedestrian crossing safety countermeasures (e.g. RRFBs, LPIs, crosswalk visibility enhancements, raised crosswalks, ped crossing refuge islands, PHBs, road diets)	3
	Provide/maintain safe accommodation for bicyclists and/or pedestrians parallel to primary corridors, e.g. along railroads, freeways, rivers, etc.	3

RESOLUTION OF PROJECT SPONSORSHIP
For a Transportation Alternatives Program Application and Maintenance
Commitment

A RESOLUTION DECLARING THE ELIGIBILITY OF THE <LOCAL GOVERNMENTAL AGENCY> TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY MAP-21 FOR THE <PROJECT NAME> PROJECT IN <LOCAL JURISDICTION> AND AUTHORIZING THE <CHIEF PROJECT SPONSOR> TO SIGN THIS APPLICATION.

Whereas, the <Local Governmental Agency>, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal-aid to public agencies; and

Whereas, the <Local Governmental Agency>, Kansas, is submitting an application to the Kansas Department of Transportation for Transportation Alternatives (TA) Program funds in the amount of <\$ > set forth by MAP-21 and as outlined in KDOT's Transportation Alternatives Program Guidance & Application Packet for 2017 and 2018; and

Whereas, the <Local Governmental Agency>, Kansas, is participating as an eligible Project Sponsor in the Kansas Department of Transportation's TA Program set forth by MAP-21; and

Whereas, Federal monies are available under a TA Program set forth by MAP-21, administered by the State of Kansas, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Kansas; and

Whereas, the <Local Governmental Agency>, Kansas, acknowledges availability of the required local match of no less than 20% and the availability of funds to pay all upfront costs, since the TA Program is a cost reimbursement program; and,

Whereas, the <Local Governmental Agency>, Kansas, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

Whereas, after appropriate public input and due consideration, the Governing Body of <Local Governmental Agency>, Kansas, has recommended that an application be submitted to the State of Kansas for the <project name> project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE <LOCAL GOVERNMENTAL AGENCY>, KANSAS:

SECTION 1. That the <Local Governmental Agency>, Kansas, does hereby authorize <the PROJECT SPONSOR> to submit an application to the Kansas Department of Transportation for TRANSPORTATION ALTERNATIVES PROGRAM funds set forth by MAP-21 on behalf of the citizens of <Local Governmental Agency>, Kansas.

SECTION 2. That the <Local Governmental Agency>, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the <project name> project is available, as the TRANSPORTATION ALTERNATIVES PROGRAM is a reimbursement program.

SECTION 3. That the <Local Governmental Agency>, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the <project name> project will be available for the life of the project.

SECTION 4. That the <Local Governmental Agency>, Kansas, hereby assures the Kansas Department of Transportation that the <Local Governmental Agency>, Kansas, will have title or permanent easement to the <project name> project by the time of project letting, if necessary.

SECTION 5. That the Chief Project Sponsor of <Local Governmental Agency>, Kansas, is authorized to sign the application to the Kansas Department of Transportation for TRANSPORTATION ALTERNATIVES PROGRAM funds set forth by MAP-21 on behalf of the citizens of <Local Governmental Agency>, Kansas. The Chief Project Sponsor is also authorized to submit additional information as may be required and act as the official representative of the <Local Governmental Agency> in this and subsequent related activities.

SECTION 6. That the <Local Governmental Agency>, Kansas, hereby assures the Kansas Department of Transportation that the <Local Governmental Agency>, Kansas, is willing and able to, if the <project name> project is selected for funding, administer all activities involved with the <project name> project.

ADOPTED AND PASSED by the Governing Body of the <Local Governmental Agency>, Kansas, this <day> of <month>, <year>.

Chief Project Sponsor: _____ (print)

_____ (sign)

ATTEST: <Seal>